

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE MEMORIAL GARDEN COMMITTEE
WILL BE HELD ON TUESDAY 13th OCTOBER 2009 AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Meeting
3. Declarations of Interest
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To discuss and decide the responses to correspondence received at the Town Council.
5. Invoices for confirmation.
6. To prepare the estimated budget for the memorial Garden Committee for 2010/2011
7. To discuss and decide on the purchase of an opening and closing times sign.
8. To discuss and decide on the type of Pergola to be installed as per the original plans in Section D.
9. Agenda items for next meeting.
10. Date of next meeting.

**Susanne Griffiths
Clerk to the Town Council
7th October 2009**