

## **PRINCES RISBOROUGH TOWN COUNCIL**

### **AN EXTRA ORDINARY MEETING OF THE TOWN COUNCIL WILL BE HELD ON TUESDAY 17<sup>TH</sup> AUGUST 2010 IN THE BRITISH LEGION, PRINCES RISBOROUGH**

#### **AGENDA**

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant Town matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Minutes.
3. Declarations of Interest.  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To discuss and decide the responses to correspondence received at the Town Council.
5. To discuss and decide on the request for an additional cost to the original quotation for the installation of the skate park in the KGV from the contractors due to the revised position following a complaint from a member of the public.
6. To discuss and decide on the purchase of turf to replace the grass removed.
7. To discuss and decide on the Admin/H.R. Committee recommendation to advertise for the replacement of a Clerical Assistant.
8. To discuss and decide on the Admin/H.R. Committee recommendation of advertising for a second Clerical Assistant to cover additional opening hours of the office on a Friday.
9. To discuss and decide on the Town Councils participation in a Social Enterprise scheme to investigate the purchase of the Day Centre.
10. Agenda items for the Next Meeting.
11. Date of Next meeting.

**Susanne Griffiths**

**Clerk to the Town Council  
12<sup>th</sup> August 2010**