

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE TOWN COUNCIL WILL BE HELD ON
TUESDAY 26th APRIL 2011 7.15PM
IN THE CHAPTER HOUSE, ST MARY'S CHURCH, PRINCES RISBOROUGH
AND YOU ARE SUMMONED TO ATTEND
AGENDA**

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant Town matters on the following Agenda.

The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Meeting held on the 29th March 2011.
3. Declarations of Interest.
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To receive a report from Francis Gomme – Risborough Countryside Group re: Stratton Wildlife Meadow.
5. To receive a report from Thames Valley Police.
6. Matters Arising from minutes of the previous meeting dated 29th March 2011 – not otherwise on the agenda.
7. Committee Chairmen to receive questions from the members in respect of recent Minutes.
8. To discuss and decide on the responses to correspondence received at the Town Council.
9. To discuss and decide on adopting the Stratton Wildlife Meadow management plan as previously circulated (Cllr Turner).
10. To discuss and decide on whether the Town Council wish to produce a Neighbourhood Development Plan (Cllr Streule)
11. To discuss and decide on the recommendation of the Risk Assessment and Management of Procedures working group, to approve the document previously circulated to the members (Cllr Orsler).
12. To discuss and decide on purchasing a BCC package of Specialised Legal Services at a cost of £375 per annum (Cllr Orsler).
13. To discuss and decide if the Day Care Centre is closed if there is another building could be used (Cllr Williams).
14. To discuss and decide placing bunting around Duke Street, High Street and Bell Street to commemorate the Royal Wedding (Cllr Streule).
15. To discuss and decide on carrying out a proper specialist survey on the Dovecote building following a recent review carried out by Oxley Conservation (Cllr Turner).
16. To discuss and decide on implementing an out of hours emergency contact system (Cllr Orsler).
17. To discuss and decide on the preferred project to submit a bid for funding from the Delegated Budget (Cllr Turner).
18. To discuss and decide on a review of the existing Committee structures (Cllr Hall).
19. To discuss and decide on exploring various avenues for funding to provide free parking for up to one hour for Horns Lane and the Mount car parks (Cllr Hall).
20. To discuss and decide on whether to adopt a Community Contingency Plan as recommended by Cllrs Turner & Coombs. (Cllr Turner).
21. To discuss and decide on a suitable project to apply for funding in National Tree week (Cllr Streule).
22. To discuss and decide on whether to nominate a recreational site for the Queen Elizabeth II Fields Challenge (Cllr Turner).
23. Agenda Items for Next Meeting
24. Date of Next meeting.
25. To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960.
 - a) To discuss and decide on the recommendation from the Maintenance Committee on the amount of the tender for the Maintenance contract for Lacey Green Parish Council

**Susanne Griffiths
Clerk to the Town Council
20th April 2011**