

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE TOWN COUNCIL WILL BE HELD ON
TUESDAY 27th NOVEMBER 2012 7.15PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant Town matters on the following Agenda.

The public are welcome to stay and observe the rest of the meeting.

1. To accept apologies and consider approving reason for absence.
2. Acceptance of Minutes of Previous Meeting held on the 30TH October 2012
3. Declarations of Interest.
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To receive a report from Thames Valley Police.
5. To receive a report from BCC - Cllr C Etholen, on matters concerning Princes Risborough.
6. Matters Arising from minutes of the previous meeting dated 30th October – not otherwise on the agenda.
7. Committee Chairmen to receive questions from the members in respect of recent Minutes.
8. To discuss and decide on the responses to correspondence received at the Town Council.
9. To review the Standing Orders for the Town Council.
10. To discuss and decide on the recommendation from the Admin/HR Committee to adopt the disciplinary policy and procedure. (Cllr Turner).
11. To discuss and decide on the recommendation from the Admin/HR Committee to adopt the grievance policy and procedure. (Cllr Turner).
12. To discuss and decide on the recommendation from the Admin/HR Committee to adopt the whistle-blowing policy and procedure. (Cllr Turner).
13. To discuss and decide on the recommendation from the Admin/HR Committee to employ a third maintenance operative for the summer season 2013 (Cllr Turner).
14. To discuss and decide on the leasing agreement of £576.64 p/a for the Health Clinic, Wades Park.
15. To discuss and decide on the adoption of Town areas for each Councillor. (Cllr Coombs).
16. Agenda items for next meeting
17. Date of Next meeting.
18. To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960

**Susanne Griffiths
Clerk to the Town Council
21st November 2012**