

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE TOWN COUNCIL WILL BE HELD ON
TUESDAY 26th OCTOBER 2010 7.15PM
IN THE CHAPTER HOUSE, ST MARY'S CHURCH, PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant Town matters on the following Agenda.

The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Meeting held on the 28th September 2010
3. Declarations of Interest.
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To receive a presentation from Thames Valley Probation re: placement programme
5. To receive a report from Thames Valley Police.
6. Matters Arising not otherwise on the agenda – for information purposes only.
7. Committee Chairmen to receive questions from the members in respect of recent Minutes.
8. To discuss and decide on the responses to correspondence received at the Town Council.
9. To discuss and decide on council's position when considering a response to Wycombe District Council about the Park Mill Farm planning application (Cllr B Benifer).
10. To discuss and decide on transferring the planting of the towns flower beds from contractors to the Town Council Maintenance Team (Cllr J Coombs)
11. To discuss and decide on the purchase of a hydrant license (Cllr J Coombs)
12. To discuss and decide on the recommendation from the Admin/HR committee to formally sign off the probationary period for Lee Fortnam as Maintenance Team member (Cllr A Turner).
13. To discuss and decide on the recommendation from the Admin/HR committee employing a third Maintenance Operative. (Cllr A Turner)
14. To discuss and decide on the recommendation from the PR committee to re-evaluate the format of the Civic Service or cancel the event. (Cllr A Turner)
15. To discuss and decide on the adoption of a training statement of intent. (Cllr A Turner)
16. Agenda Items for Next Meeting
17. Date of Next meeting.
18. **To pass a resolution to exclude the public and press when discussing the following agenda item due to the confidential nature of this matter.**
To discuss and decide on the recommendation from the Admin/HR committee on promoting a Maintenance Operative to the Team leader position with the appropriate pay rise.

Susanne Griffiths

**Clerk to the Town Council
20th October 2010**