

FINANCE

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE FINANCE COMMITTEE WILL BE HELD ON
TUESDAY 21st FEBRUARY 2017 AT 2.00PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence
2. Acceptance of Minutes of Previous Meeting of the 10th January 2017
3. Declarations of Interest - To receive any pecuniary or non-pecuniary declarations of interest
4. To note Accounts for Payment and Items of Income
5. To discuss and decide on the response to correspondence received at the Town Council
6. To review the Town Council Business Plan
7. Agenda Items for the next meeting
8. Date of next meeting

Susanne Griffiths
Clerk to the Town Council
14th February 2017

**Princes Risborough Town Council
PAYMENTS January 2017**

Payment	Payee	Net	VAT	Gross
1149	Miles Shepherd - stationery	9.95	1.99	11.94
1150	TBS Hygiene Ltd - Nov 2016	360.00	72.00	432.00
1151	TBS Hygiene Ltd - Dec 2016	450.00	90.00	540.00
1152	Total HMRC	2,391.56		2,391.56
1153	Eventbrite - course	42.27		42.27
1154	SFL - sound engineer -duplicate original lost 011115	398.70	79.74	478.44
DD	BT wi-fi in Market House	62.28		62.28
DD	Castle Water - SMG	55.67	11.13	66.80
DD	Grenke leasing - photocopier qrtly rent	180.00	36.00	216.00
DD	3 Mobile - MT mobiles	25.31	5.06	
DD	3 Mobile - MT mobiles	10.00	2.00	42.37
DD	3 Mobile - MT mobiles	25.31	5.06	
DD	3 Mobile - MT mobiles	10.00	2.00	42.37
DD	Southern Electric - Street Lighting energy cost	1,874.45	374.89	
DD	Southern Electric - Street Lighting energy cost	45.07	2.25	2,296.66
DD	Utiltrack broadband and office phone	75.17	15.03	90.20
DD	Esso - MT fuel	64.18	12.83	77.01
DD	Esso - MT fuel	62.53	12.50	75.03
DD	Grundon Waste Management	4.65	0.93	5.58
DD	Fulton Network Ltd - Mt vehicle	291.99	58.40	350.39
DD	Lex Autolease - Berlingo - Mt Vehicle	198.60	39.72	238.32
	Total salaries	£ 9,478.69		9,478.69
	Total pensions	£ 2,163.59		2,163.59
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	134.20		134.20
CC	Adobe Cloud software	38.11		
CC	Collins Debden Ltd - diary /wall planner	27.83	4.91	
CC	Helpful Hirings Ltd - woodchipper hire	138.00	27.60	
CC	Genies - santa outfit late return charge	10.00		
CC	Total Credit Card			246.45
	TOTAL	19,527.95	930.01	20,457.96

PRINCES RISBOROUGH TOWN COUNCIL							
ESTIMATES SUMMARY 2017/2018							
	Budget	Actual	Proposed	Actual Spend	Forecast	Total Forecast	Proposed
			Budget	to 30.09.16	Expend	Expend	Budget
	2015/16	2015/16	2016/2017		to 31/03/17	to 31/03/17	2017/2018
Admin & Human Resources	92507	89151	94208	47946	45807	93753	98572
Town	213735	176479	189997	94086	98900	192986	209874
Public Relations	10750	7825	8600	2485	4900	7385	11617
Events Committee	0	1749	9640	1248	3095	4343	18267
Devolved Services	35821	35829	39015	22529	17235	39764	41585
Grants & Subs	21245	21185	12875	10480	510	10990	8450
Sub Total	374058	332218	354335	178774	170447	349221	388365
Capital Projects							
Molins/Multi Use Sports Ground	19436		0	0	0	0	0
Market House Loan Repayments	12956	0	12956	0	6276	6276	0
Market House Refurbishment			134638		134638	134638	0
Legal/Planning Costs	2500	0	2500	0	0	0	2500
Trailer & Mower	13000	12007	0	0	0	0	0
Telephone Box/Defibrillator	0	0	6000	0	3840	3840	0
Crescent play equipment	0	0	20000	0	22695	22695	0
Area Action Plan	5000	188	500	0	500	500	500
LED lighting	30000	0	40000	0	40000	40000	20000
Office Extension	0		0	0	0	0	5000
Finance Package Installation/Training					3142	3142	0
Storage facility for RR in Wades Park- to be recovered from CIL money					15000	15000	0
Storage Facility/rest facilities - MT	8464	8464	0	0	0	0	15000
Sub Total	82892	12195	216594	0	226091	226091	43000
Earmarked Reserve (one way system)	60000	6364	53636	0	4999	4999	0
Earmarked Reserve(Election Expenses)	10000	935	2000	0	0	0	2000
Earmarked Reserve (Market House)		9225	18435	1730	9973	11703	6732
Earmarked Reserve (Art Event)			750	646	0	646	0
Earmarked Reserve (HS2)			250	250	0	250	0
Earmarked Reserve (Events)			5916	5916	0	5916	0
Earmarked Reserve (LED)			39065	3683	35382	39065	0
Earmarked Reserve (Path Improvements)			13000	0	13000	13000	0
Earmarked Reserve (Devolved Services)			12601	12601	0	12601	0
Sub Total	70000	16524	145653	24826	63354	88180	8732
Total	526950	360937	716582	203600	459892	663492	440097