

PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE TOWN COUNCIL WILL BE HELD ON TUESDAY 28th NOVEMBER 2017
AT 7 PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH
AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant Town matters on the following Agenda.

The public are welcome to stay and observe the rest of the meeting.

1. To accept apologies and consider approving reasons for absence
2. Acceptance of Minutes of Previous Meeting held on 14th November 2017
3. Declarations of Interest. To receive any pecuniary or non-pecuniary declarations of interest which members may have in any of the terms under consideration at this meeting
4. To receive a report from Thames Valley Police
5. To receive a report from Cllr Bendyshe-Brown (BCC) and Wycombe District Councillors (WDC) on matters concerning Princes Risborough
6. To receive Matters Arising from minutes of the previous meeting dated 26th September 2017 – not otherwise on the agenda
7. To discuss and decide on the response to correspondence received at the Town Council
8. To discuss and decide on audio recording and webcasting at meetings. (Cllr Hall)
9. To discuss and decide on generating a meetings attendance register for Councillors. (Cllr Hall)
10. To discuss and decide on the meeting dates for 2018
11. To receive an update on the Local Plan (Cllr M Walsh)
12. To receive a presentation from the Economic Regeneration Working Group and decide on the actions to be taken (Cllr I Pearce)
13. To discuss and decide on the Local Area Forum application for a proposed lay-by for the Risborough Area Community Bus and provide match funding of 50% for the clearway markings (Cllr A Turner)
14. To discuss and decide on the offer from developers for the adoption of the public open space on the new housing development at Longwick Road. (Cllr M Walsh)
15. To discuss and decide whether to fill the vacancy for a Councillor by co-option
16. To discuss and decide on a recommendation from the Finance Committee to approve the Annual Review of the effectiveness of the Internal Audit.
17. To consider Grant applications over £250.
18. To discuss and decide on a recommendation from the Admin/H/R Committee to approve the suggested changes for the Employee Handbook.

19. To discuss and decide on a recommendation from the Admin/H/R Committee to adopt the suggested changes for future staff contracts.
20. To discuss and decide on a recommendation from the Admin/H/R Committee to adopt a Time Off in Lieu policy
21. To discuss and decide on the street lighting design guidance for a developer to use for a new housing development at Longwick Road.
22. To discuss and decide on what actions should be taken if any Councillors refuse to stand for the town prayer when requested. (Cllr A Ball)
23. Agenda items for next meeting.
24. To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960
25. Date of next meeting

Susanne Griffiths

Susanne Griffiths
Clerk to the Town Council
22nd November 2017