

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE PUBLIC RELATIONS COMMITTEE WILL BE HELD ON
TUESDAY 19TH MAY AT 2.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Meeting
3. Declarations of Interest
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. Invoices for confirmation
5. To discuss and decide the responses to correspondence received at the Town Council.
6. To receive an update on the arrangements for the inauguration of the Stratton Memorial Garden.(Cllr J Coombs)
7. To discuss and decide on the Plaque design for Stratton Memorial Garden.
8. To receive a progress report on the new Website (K Pope).
9. To discuss and decide on the content and guest editor for the next Crosstalk newsletter.
10. Agenda Items for Next Meeting.
11. Date of Next Meeting

**Susanne Griffiths
Clerk to the Town Council
13th May 2009**