

**PRINCES RISBOROUGH TOWN COUNCIL  
A MEETING OF THE PUBLIC RELATIONS COMMITTEE WILL BE HELD  
ON WEDNESDAY 19<sup>TH</sup> OCTOBER 2016 AT 2.00PM  
IN PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

**AND YOU ARE SUMMONED TO ATTEND**

**AGENDA**

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda.

The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Minutes of the P/R Committee held on 20<sup>th</sup> September 2016
3. Declarations of Interest  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To discuss and decide on the responses to correspondence relating to P/R Committee matters received at the Town Council
5. To receive a report from the Clerk
6. To prepare the estimates budget for the P/R committee 2017/2018
7. To receive an update from the website working group.
8. Agenda items for next meeting.
9. Date of next meeting.

*S Griffiths*

**Susanne Griffiths  
Clerk to the Town Council  
12<sup>th</sup> October 2016**