

## **PRINCES RISBOROUGH TOWN COUNCIL**

### **A MEETING OF THE PARKS/GARDEN COMMITTEE WILL BE HELD ON TUESDAY 5<sup>th</sup> JULY 2011 AT 7.45PM IN THE MEETING ROOM, 1<sup>ST</sup> FLOOR TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

#### **AGENDA**

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Minutes of Previous Meeting on the 24<sup>th</sup> May 2011.
3. Declarations of Interest  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
4. To discuss and decide the responses to correspondence received at the Town Council concerning Parks/Garden.
5. To receive a report on the meeting with the resident further to her letter. (Cllr E Clifford)
6. Invoices for confirmation.
7. Tenders for Consideration.
  - a) Automation system for Stratton Memorial Gates
  - b) Water supply for Stratton Memorial Garden
8. Parks/Garden Report, including the Monthly Risk Assessment Report.
9. To discuss and decide on the on the town planting requirements for Winter.
10. To discuss and decide on an Information Board for Stratton Memorial Garden.
11. To discuss and decide on action concerning Pyrtle Springs (Cllr A Rolfe)
12. To discuss and decide on the action to be taken concerning dog waste in the parks.  
(Cllr A Rolfe)
13. To receive a presentation on plans for a permanent building to house a toilet facility as per planning permission in the Stratton Memorial Garden (Cllr J Coombs)
14. Agenda Items for Next Meeting.
15. Date of Next Meeting.

**Susanne Griffiths  
Clerk to the Town Council  
29<sup>th</sup> June 2011**