

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE TOWN COMMITTEE WILL BE HELD ON
TUESDAY 7th NOVEMBER 2017 AT 7.00 PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH
AGENDA**

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence
2. Acceptance of Previous Minutes of the Town Committee held on 10th October 2017
3. Declarations of Interest (Members are asked to declare any pecuniary or non-pecuniary interest which they may have in any of the items under consideration at this meeting).
4. To receive Matters Arising from minutes of the previous meeting of 10th October 2017 not otherwise on the agenda
5. To receive a report from Kevin Locke Maintenance Team leader
6. To discuss and decide on the responses to correspondence relating to Town Committee matters received at the Town Council
7. To discuss and decide on actions to be taken concerning Town Matters including Risk Assessment report.
8. To receive a report from the Lighting Working Group including the Risk Assessment report and decide on any actions to be taken.
9. To receive a report from the Stratton Memorial Garden Working Group including the Risk Assessment report and decide on any actions to be taken.
10. To receive a report from the Parks Working Group including the Risk Assessment report and decide on any actions to be taken.
11. To receive a report from the following Working Groups:
 - a. Market House
 - b. Devolved Services
 - c. Wades Park Master Plan
12. To receive a report from the Participating In The Ribbons Of Poppies Project Working Group (Cllrs N Davis and I McLauchlan)
13. To approve the solicitors costs for the preparation of a Lease Agreement for a building
14. To discuss and decide on the level of the Town Councils involvement in arranging the Remembrance Day events (Cllr I McLauchlan)
15. To prepare the Town Committee budget 2018/2019 for Estimates
16. Agenda items for next meeting.
17. Date of next meeting.

Susanne Griffiths
Clerk to the Town Council
1st November 2017