

PRINCES RISBOROUGH TOWN COUNCIL

**A MEETING OF THE TOWN COMMITTEE WILL BE HELD ON
TUESDAY 8th OCTOBER 2013 AT 7.00 PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence
2. Acceptance of Minutes of Previous Minutes of the Town Committee held on 10th September 2013
3. Declarations of Interest (Members are asked to declare any personal interest which they may have in any of the items under consideration at this meeting)
4. Matters Arising from minutes of the previous meeting of 10th September 2013 – not otherwise on the agenda.
5. To discuss and decide on actions to be taken concerning Town Matters including Risk Assessment report.
6. To discuss and decide on actions to be taken concerning Lighting Matters including Risk Assessment report.
7. To discuss and decide on actions to be taken concerning Stratton Memorial Garden Matters.
8. To discuss and decide on actions to be taken concerning Park Matters including Risk Assessment report.
9. Invoices for confirmation.
10. Tenders for consideration.
11. To discuss and decide the responses to correspondence relating to Town Committee matters received at the Town Council.
12. To receive a report on Whiteleaf Cross from Roger Newman of the Chiltern Society
13. To prepare the estimates budget for the Town Committee for 2014/2015.
14. To discuss and decide on erecting a new storage unit at Wade's Park next to the existing garage (Cllr A Turner)
15. To discuss and decide on carrying out a review of the maintenance team taking over grass cutting in the parks (Cllr A Turner)
16. To discuss and decide on a recommendation to the Town Council to increase the hourly maintenance rate charged by the maintenance team to other authorities.
17. To discuss and decide on the maintenance vehicle leasing requirements (Cllr Coombs)
18. To discuss and decide on setting up a Market House working Group. (Cllr Streule)
19. Agenda items for next meeting.
20. Date of next meeting.



Susanne Griffiths
Clerk to the Town Council
2nd October 2013