

**ADMIN & HR  
PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE ADMIN & HR COMMITTEE HELD ON  
TUESDAY 14<sup>th</sup> JUNE 2016 AT 6.30PM  
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

**PRESENT**

Chairman Cllr A Ball.  
Councillors, A Turner, P Summerbell, M Walsh and J Coombs  
Clerk to the Town Council- Susanne Griffiths

**1. ELECTION OF CHAIRMAN**

Cllr M Walsh proposed Cllr A Ball  
Seconded by Cllr A Turner. All present agreed.  
RESOLVED: Cllr A Ball be duly elected Chairman of the Admin/HR Committee.

**2. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr I McLauchlan.

**3. MINUTES**

The minutes of the previous meeting on the 9<sup>TH</sup> February 2016 having been circulated were approved by the Meeting and signed by the Chairman.

**4. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

**5. ELECTION OF VICE CHAIRMAN**

Cllr M Walsh proposed Cllr J Coombs  
Seconded by Cllr A Turner  
All present agreed.  
RESOLVED: Cllr J Coombs be duly elected Vice Chairman of the Admin/HR Committee.

**6. CORRESPONDENCE**

None.

**7. THE MERGING OF BUDGETS AND DECIDING ON A RECOMMENDATION TO THE TOWN COUNCIL.**

Cllr A Ball suggested that the Devolved Services budget is merged with the Admin/HR Committee budget.  
Cllr M Walsh proposed to leave the budgets in the present format to easily identify the true cost of Devolved Services. **All present agreed.**

**8. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.**

Cllr M Walsh proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss staff matters. **All present agreed.**

**9. AGENDA ITEMS FOR NEXT MEETING**

To be advised.

**10. DATE OF NEXT MEETING**

The next meeting of the Committee is to be advised. There being no further business to discuss, the meeting closed at 7.05pm

**Chairman** ..... **Date**