

**ADMIN & HR
PRINCES RISBOROUGH TOWN COUNCIL
DRAFT MINUTES OF THE ADMIN & HR COMMITTEE HELD ON
TUESDAY 14th JUNE 2016 AT 6.30PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

PRESENT

Chairman Cllr A Ball.
Councillors, A Turner, P Summerbell, M Walsh and J Coombs
Clerk to the Town Council- Susanne Griffiths

1. ELECTION OF CHAIRMAN

Cllr M Walsh proposed Cllr A Ball
Seconded by Cllr A Turner. All present agreed.
RESOLVED: Cllr A Ball be duly elected Chairman of the Admin/HR Committee.

2. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr I McLauchlan.

3. MINUTES

The minutes of the previous meeting on the 9TH February 2016 having been circulated were approved by the Meeting and signed by the Chairman.

4. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

5. ELECTION OF VICE CHAIRMAN

Cllr M Walsh proposed Cllr J Coombs
Seconded by Cllr A Turner
All present agreed.
RESOLVED: Cllr J Coombs be duly elected Vice Chairman of the Admin/HR Committee.

6. CORRESPONDENCE

None.

7. THE MERGING OF BUDGETS AND DECIDING ON A RECOMMENDATION TO THE TOWN COUNCIL.

Cllr A Ball suggested that the Devolved Services budget is merged with the Admin/HR Committee budget.
Cllr M Walsh proposed to leave the budgets in the present format to easily identify the true cost of Devolved Services. **All present agreed.**

8. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

Cllr M Walsh proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss staff matters. **All present agreed.**

9. AGENDA ITEMS FOR NEXT MEETING

To be advised.

10. DATE OF NEXT MEETING

The next meeting of the Committee is to be advised. There being no further business to discuss, the meeting closed at 7.05pm

Chairman **Date**