

**MEMORIAL GARDEN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEMORIAL GARDEN COMMITTEE MEETING HELD ON
TUESDAY 8th FEBRUARY 2011 AT 7.00pm
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Cllr Mrs P Williams (Chairman)
Cllrs A Turner, J Coombs, D Green
S Griffiths – Clerk

1. APOLOGIES FOR ABSENCE

Apologies were received by Cllr Woolf and P Summerbell

2. MINUTES

The Minutes of the previous Meeting dated 2nd November, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration. None were declared.

4. CORRESPONDENCE

Sample of plaque to be placed at Stratton Memorial Garden

All present agreed to the sample of the memorial plaque previously circulated to the members.

Letter from resident re parking of company vehicle

A letter has been received requesting that the area of hard standing is increased so that the lorry can be parked further down and that a hedge is planted to screen his property from the Memorial Garden. **All present agreed** to plant a hedge as requested, but that the Town Council were unable to increase the area of hard standing as the area was built to the specification agreed by the planning permission. **SG**

Letter from resident re banning of dogs

A letter has been received requesting that the ban on dogs from the Memorial Garden be lifted. **All present agreed** to reply that this decision will be reviewed after 12 months. **SG**

5. INVOICES

None

6. THE PLANS FOR A PERMANENT BUILDING TO HOUSE A TOILET FACILITIES AS PER PLANNING PERMISSION.

All present agreed for Cllr J Coombs to prepare a design brief for the members to consider. **JC**

7. RECOMMENDATION TO THE TOWN COUNCIL TO PROGRESS THE CORRECTION OF THE GATES AT STRATTON MEMORIAL GARDEN.

The Clerk is requested to obtain quotations to dig the ground away so that the hinges could both be lowered. **SG**

8. THE PLANTING OF WHIPS AGAINST THE OPEN WIRE FENCE ALONG THE RIGHT HAND SIDE OF THE GARDEN.

The Clerk is requested to contact the Woodland Trust for advice on how many whips are required and for a quotation from them to supply the whips. **SG**

9. AGENDA ITEMS FOR NEXT MEETING:

To consider a design brief for progressing the plans for a permanent building to house a toilet facilities as per planning permission. (J Coombs)

To consider tenders to correct the level of the ground for the gates to the Memorial Garden.

10. DATE OF NEXT MEETING.

The date of the next meeting of the Committee is to be advised and will be held in Tower Court, Horns Lane, Princes Risborough.

11. A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS WHEN DISCUSSING THE FOLLOWING AGENDA ITEM DUE TO THE CONFIDENTIAL NATURE OF THIS MATTER:

All present agreed to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Public and Press are to be excluded further from the Meeting relating the preferred supplier for the installation of the kerbing stones

There being no further business the meeting closed at 7.30pm

Chairman..... Date