

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 29th MARCH 2011 IN THE CHAPTER HOUSE, ST MARY'S CHURCH,
PRINCES RISBOROUGH AT 7.15PM**

PRESENT

Cllr A Turner (Chairman),
Cllrs R Orsler, P Williams, P Summerbell, W Streule, D Green, G Hall, E Clifford, W Woolf, B Bendyshe-Brown and C Etholen

Clerical Assistant to the Town Council – Caroline Page
Clerk to the Council – Susanne Griffiths
7 Members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from J Coombs and LA Benifer.

2. MINUTES

The Minutes of the previous meeting of the Town Council on 22nd February 2011, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. TO FORMALLY RECEIVE QUALITY STATUS FROM CLLR RICHARD PUSHMAN

Cllr Pushman, the Vice President of BALC and Chairman of the Accreditation Committee, presented the Certificate of Quality Status to Cllr Turner. Cllr Turner expressed congratulations and thanks to the Town Clerk and her staff. **All present agreed.**

5. REPORT FROM THAMES VALLEY POLICE

Apologies received from the police.

6. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Cllr.Etholen questioned the legality of holding the annual Town Council meeting on 6th April, as it is during the period of 'purdah'. Cllr Turner replied that it is perfectly legal as 'purdah' does not apply at Parish level.

7. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

Cllr Etholen was requested to give an update on the position regarding the Day Care Centre. This topic is to be discussed at the next agenda. **CE**

8. CORRESPONDENCE RECEIVED

Letter from RACA re: Retail Revival project

Cllr Turner read the letter to the meeting and described it as a clear statement of RACA support for the Retail Revival project. Cllr Clifford asked for a breakdown of the finances involved. Cllr Turner replied that the Town Council had received a grant of £ 25,000.00 from WDC to pay for the project, of which £ 12,500.00 has been paid and £ 12,500.00 is still to be paid.

Email request from BALC re: Local Council Review Publication

Cllr Streule said that as we have to pay £ 12.00 per copy for this, one copy for the reading file in the office would be sufficient. **All present agreed.**

Resident concern re: disabled parking at Wades Park

Cllr Turner suggested deferring this to the **Town and Lighting Committee. All present agreed.**

Letter from Windowflowers re: termination of contract

Cllr Turner suggested deferring this decision to the **Maintenance Committee**. **All present agreed**.

Letter from Chiltern Railways re: proposed new timetable

All present agreed that the Local Area Forum should take up this matter.

Request from Lacey Green Parish Council to quote for annual maintenance work

Cllr Orsler said this should be passed to the Maintenance Committee. **All present agreed**.

9. EXPLORING VARIOUS AVENUES FOR FUNDING TO PROVIDE FREE PARKING FOR UP TO ONE HOUR FOR HORNS LANE AND THE MOUNT CAR PARKS

Cllr Hall said that this is still being pursued. WDC get income from this parking and so have no incentive to grant any free parking. It would therefore have to come from the precept or through some form of external funding, Cllr Turner pointed out that this cannot be progressed any further until after 5th May and therefore should be deferred to the May meeting.

10. ON THE ACTUAL DATES IN DECEMBER FOR THE FREE PARKING WITHIN WDC CAR PARKS

WDC will allow the Town Council 3 out of the 4 Saturdays in December as free parking days. Cllr Turner proposed the 3 consecutive Saturdays including the 24th, ie the 10th, 17th and 24th of December. 8 voted in favour, 1 against and there were 2 abstentions.

11. ON THE RECOMMENDATION FROM THE MAINTENANCE COMMITTEE THAT THE PLACEMENT SCHEME IS USED TO FILL THE VACANCY FOR A THIRD OPERATIVE.

The Town Clerk outlined how this scheme works. It is a work experience scheme called 'Get Britain Working' and has been set up by Job Centre Plus to help 18-21 year old unemployed young people into work by giving them experience in the workplace. The employer is supported by Job Centre Plus and provides 2 to 8 week work placements which would be either in the office or with the maintenance team. The only cost to the Town Council is the Clerk's time. **All present agreed in principle** that this scheme is tried when a vacancy occurs.

12. TOWN COUNCIL TAKING OWNERSHIP OF THE TWO FLOWER BOXES UNDER THE EVENT BOARDS AT THE TOWN ENTRY POINTS

It was proposed that the Maintenance Committee take responsibility for these for the next 6 months.

Cllr Bendyshe-Brown proposed. Cllr Hall seconded. **A vote was taken with 9 in favour and 2 against**.

13. ON WHETHER TO ADOPT A COMMUNITY CONTINGENCY PLAN AS RECOMMENDED BY CLLRS TURNER & COOMBS.

Cllr Turner proposed postponing this topic until Cllr Coombs is better. **All present agreed to defer to next agenda**.

14. ON WHETHER TO NOMINATE A RECREATIONAL SITE FOR THE QUEEN ELIZABETH II FIELDS CHALLENGE

It was **agreed** that there is no suitable site at present, although the Molins site would be ideal if the Town Council were able to acquire it.

Cllr Turner recommended **deferring to the May agenda**. **All present agreed**.

15. ON A SUITABLE PROJECT TO APPLY FOR FUNDING IN NATIONAL TREE WEEK

All present agreed to defer this agenda item until the next meeting.

16. WHETHER THE TOWN COUNCIL WILL SUPPORT HELPING WITH THE EMPLOYMENT ARRANGEMENTS FOR A YOUTH WORKER FOR PRINCES RISBOROUGH COMMUNITY-RUN YOUTH CENTRE

It is planned to employ a professional Youth Worker from September 2011. **All present agreed in principle** to do this on the Town Centre's pay roll. Cllr Streule expressed concern about PAYE and Pension arrangements. The Town Clerk said she would look into the legal aspects of doing this.

SG

17. ON THE PREFERRED PROJECT TO SUBMIT A BID FOR FUNDING FROM THE DELEGATED BUDGET
Cllr Turner asked for suggestions by email to the Town Clerk. **Final decision to be made at the next meeting.**

18. AGENDA ITEMS FOR THE NEXT MEETING.

Agenda items: 7 (Day Care Centre), 13 and 17
Cllr Hall – Committee Standing Order

19. DATE OF NEXT MEETING

The next meeting of the Town Council will take place on Tuesday 26th April at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

There being no further business to discuss the Meeting closed at 9.00 pm

Chairman..... Date.....