

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 24th APRIL 2012 IN THE CHAPTER HOUSE,
ST MARY'S CHURCH, PRINCES RISBOROUGH AT 7.15PM**

PRESENT

Cllr E Clifford (Chairman),
Cllrs W Streule, A Turner, R Orsler, B Bendyshe-Brown, A Rolfe, P Williams, G Hall, W Woolf and P Summerbell

Clerk to the Town Council – Susanne Griffiths
4 members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs D Green, S Swanson and J Coombs

2. MINUTES

The Minutes of the previous meetings of the Town Council 24th March having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. A REPORT FROM THAMES VALLEY POLICE

PSCO Claire Davis and Officer Andy Ralph updated the meeting on the latest activities within the town. The members supported their request for the CCTV to be reset. Cllr Bendyshe-Brown requested confirmation from the police on the quality of the prints from the CCTV system. Cllr Streule requested that the police visit the Youth Club on a regular basis to build relationships.

5. A REPORT FROM BCC - CLLR C ETHOLEN, ON MATTERS CONCERNING PRINCES RISBOROUGH

Cllr Etholen sent his apologies and submitted the following report.

Report from Cllr Carl Etholen to the Town Council on 24th April on BCC matters relating to Princes Risborough:

1. A Road Closure application for the High Street, Duke Street and Church Street which I submitted to Bucks County Council for the Queen's Diamond Jubilee Party to held on Monday 4 June from 12.00 until 19.00 was approved on 2 April.
2. Bucks County Council along with other Councils has submitted an application for a Judicial Review of the Government's decision to proceed with HS2.
3. A Temporary Traffic Regulation Order has been applied for and approved for the High Street, Dukes Street and Church Street for Sunday 29th April 2012 for works to be carried out by Clancy Docwra. The High Street will be turned into 2 way system for access to shops and Duke Street with traffic control (4 way lights).
4. A Public Meeting was held at the Day Care Centre now called the Princes Centre on Wednesday 28th March with John Bercow MP in attendance. This meeting was to update everyone where we are as the Social Enterprise for taking over Day Care Services from Bucks County Council and the Red Cross and to hear views of the public what they would like to see at the Centre. Following on from that, a Limited Company by guarantee has now been incorporated as The Princes Risborough Centre Ltd. Registration No.08021841 (We were refused the right to call it the Princes Centre Ltd by Companies House as it has too many affiliations to the Royal Family). The Charity will be registered with the Charities Commission very shortly. The Working Group is now meeting on a fortnightly basis and there is now a Sub Group with Cllr Alan Turner, Mrs Caroline Penfold who has been contracted to the Social Enterprise and myself meeting also on a two weekly basis with BCC and Red Cross officers to ensure that we have everything covered with contracts etc. for the takeover of services from 1st June. Mrs Penfold did work for BCC specialising in Adult Social Care for many years up to last year and was based in the Town so knows the majority of Clients and staff and brings a wealth of expertise.

5. As one of the LEA Governors, I am delighted to announce that The Princes Risborough Primary School has just received an excellent Ofsted report following an inspection in late March. Congratulations to Mr Paul New the Head Teacher and all his staff for all their hard work in this achievement.

6. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Report on Culverton Hill to be kept on the agenda.

7. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

The office was asked to ensure that the Planning mins are sent out to the councillors.

SG

8. CORRESPONDENCE RECEIVED

Email from resident re: Mr. Dumpty

The members were made aware that the police had interviewed a resident following a complaint. The police have confirmed that the complaint received was made by an individual and not the Town Council. Cllr Bendyshe-Brown advised the members that he was concerned that the Town Council name has been used in this complaint when the Town Council was not involved.

Email from Cllr Etholen asking TC if they wish to bid for the contract for the grounds maintenance at Princes Risborough Primary School.

The office is requested to thank the school for the opportunity to quote but the Town Council does not have the relevant equipment available to carry out the work involved.

SG

CCTV Meeting

All present agreed for the Clerk and Cllr Turner to attend this meeting.

SG/AT

9. ON THE TOWN COUNCIL REPRESENTATIVES TO SIT ON RISBOROROUGH AREA PARTNERSHIP

The Town Council received a letter from Risborough Area Partnership (RAP) inviting two members on to the steering committee. Cllr Woolf proposed Cllrs Turner and Bendyshe Brown. Seconded by Cllr Streule. A vote was taken with 9 members in favour and 1 abstention. The motion was passed.

The Clerk is requested to confirm this decision to RAP.

SG

10. ON THE TOWN COUNCIL REPRESENTATIVE FOR THE TEDDY BEAR JUBILEE STREET PARTY.

The street party will take place on the 4th June between 2pm – 4pm. Cllr Bendyshe Brown proposed Cllr Summerbell as the Town Council representative, seconded by Cllr Rolfe. All present agreed.

Cllr Rolfe offered his services as a 1st Aider on the day.

PS/AR

11. ON THE VENUE FOR TOWN COUNCIL MEETINGS WITH EFFECT FROM AUGUST 2012.

Subject to the Town Council proceeding with their office move, Cllr Bendyshe-Brown proposed that the meetings are held at the Princes Risborough Centre with effect from the August meeting. Seconded by Cllr Hall. All present agreed.

12. ON MOVING THE TOWN COUNCIL OFFICE TO THE PRINCES RISBOROUGH CENTRE

A formal invitation has been received from the Princes Risborough Centre inviting the Town Council to relocate their office to their premise. The rent is to be £5000pa which is in accordance with the Town Council budget for 2012/13. Cllr Bendyshe-Brown proposed that subject to confirmation of the cost involved with the move, the offer is accepted in principle by the Town Council. Seconded by Cllr Woolf. All present agreed.

13. ON THE RECOMMENDATION FROM THE PARKS/GARDEN COMMITTEE TO ISSUE A WORK ORDER AT A COST OF £150 TO OXLEY CONSERVATION FOR A COSTING REPORT ON THE DOVECOTE BUILDING.

Cllr Orsler proposed that the Town Council issue this work order, seconded by Cllr Streule. All present agreed.

SG

14. ON THE RECOMMENDATION FROM THE PARKS/GARDEN COMMITTEE TO CHANGE THE OPENING CLOSING HOURS OF THE MEMORIAL GARDEN TO 0830 TO 1900HRS IN THE WINTER AND 0830 TO 2100HRS IN THE SUMMER

Cllr Orsler proposed that the Town Council agree to this recommendation, seconded by Cllr Williams. **All present agreed.** The Clerk is requested to update the rules & regulations with the revised opening hours and to advise the bereaved families of the changes. **SG**

15. ON REPLACING OR REPAIRING THE HISTORY OF RISBOROUGH PLAQUE OUTSIDE ST MARY'S CHURCH.

Cllr Bendyshe-Brown proposed that the Town Council contact the Heritage Society for their support and advice with repair/replacing the plaque. Seconded by Cllr Woolf. Cllr Streule and Clifford agreed to attend a meeting on behalf of the Town Council. **All present agreed.** The Clerk is requested to organize the meeting. **SG**

16. ON MERGING THE PARKS/GARDEN COMMITTEE WITH THE MAINTENANCE COMMITTEE, INCLUDING BUDGETS.

Cllr Streule proposed that the two committees merge together, including all budgets, with effect from May 2012 for a 6 month trial period and should be named the Town Committee. Seconded by Cllr Hall. **All present agreed.**

17. TO RECEIVE AN UPDATE ON RIZFEST

Cllr Hall updated the members on the current plans for the RizFest music event in June.

18. AGENDA ITEMS FOR NEXT MEETING.

To receive and update on Culverton Hill from Cllr Etholen
To discuss and decide on signage for Monks Risborough – Cllr Hall
To receive an update on the proposed Community Building project – Cllr Coombs.

19. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 29th May 2012 at 7.15pm in the Chapter House, St Mary's Church, Princes Risborough.

There being no further business to discuss the Meeting closed at 8.50pm

Chairman..... Date.....