

PRINCES RISBOROUGH TOWN COUNCIL
DRAFT
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 26th JANUARY 2016 AT THE PRINCES CENTRE,
CLIFFORD ROAD, PRINCES RISBOROUGH AT 7.00PM

PRESENT

Cllr A Turner – Chairman
Cllrs I McLauchlan, G Hall, P Summerbell, A Ball, D Roper, K Wilkins, I Churchill, M Walsh and J Coombs
Susanne Griffiths – Clerk to the Town Council
Caroline Page – Clerical Assistant to the Town Council
3 members of the public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs M West, W Woolf and A Rolfe

2. MINUTES

The Minutes of the previous meeting of the Town Council held on 24th November 2015, having been circulated, were approved by the Meeting and signed by the Chairman

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. A REPORT FROM THAMES VALLEY POLICE

Sgt Benfield reported that it had been a quiet Christmas in Princes Risborough, although crime over the whole Wycombe area had increased by 12%. The Police Crime Commissioner will be visiting the office in February. It is expected that the Princes Risborough office may be sold off by 2018, but if so there will be a replacement as the police are keen to maintain a presence in the town.

5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING PRINCES RISBOROUGH

Cllr Bendyshe-Brown was not present at the meeting but sent his report as follows:

RAP are planning a Queen's Birthday celebration in the High Street on 11th June.

The two major road projects outstanding for this financial year are the New Road between Horns Lane and Tesco roundabouts, and Mill Lane. The latter will have plane and patching in March and surface dressing next financial year.

The blocked drain in the High Street outside Corals is to have a camera investigation as there are suspected broken pipes between there and half way down Duke Street. This investigation will also assess whether new gratings are required between the two existing gratings.

The Parking Review is on hold until the next financial year due to the BCC funding crisis. We plan for formal consultations to start in April and implementation mid year. Cllr Bendyshe-Brown will be looking to have a follow-on review to cover other areas identified in this current review, such as The Retreat etc, but this new review will be assessed by the Parking Committee before any other action is taken.

6. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Regarding item 5, Page 22/15 on HS2 traffic, Cllr A Turner told the meeting that a press release will be issued on 28th January on the mitigation measures for the A4010, and BCC has secured an amount of money towards these measures.

Regarding Item 7, Page 22/15 on the East-West rail link, Cllr Turner reported that it is now clear that Network Rail will be proceeding along the Princes Risborough stretch but only as a single track. Land will be reserved for a double track in the future.

Regarding Item 8, Page 23/15 on advice on open space needs in Princes Risborough from CIL, Cllr Turner reported that the priorities for this have now been listed.

7. CORRESPONDENCE RECEIVED

Email dated 8th December 2015 from WDC re consultation on Buckinghamshire's draft Local Transport Plan

It was agreed that members would provide individual input.

ALL

8. ON A RECOMMENDATION FROM THE WORKING GROUP TO ADOPT THE REVISED STANDING ORDERS (Appendix 1)

Cllr I Churchill proposed accepting the recommendation from the Working Group to adopt the revised Standing Orders. Cllr M Walsh seconded the motion. A vote was taken and **all present agreed.**

SG

9. AN UPDATE ON THE LOCAL PLAN (Cllr Turner)

Cllr A Turner reported that a draft document for public consultation will be published by WDC in the next two weeks. WDC will also hire a stall on the market. Progress has been made on a number of smaller issues but the main issue remains the route of any relief road. Discussions on this issue are ongoing.

10. TO FORMALLY AGREE AND PROPOSE THE BUDGETS FOR THE FINANCIAL YEAR 2016/2017 AND SET THE PRECEPT ACCORDINGLY

Estimates summaries were circulated to the members prior to the meeting. (Appendix 6). Cllr I McLauchlan proposed that the Council approve the budget and a request for a precept of £331,702.00 to enable the Charge for a Tax Band D to be frozen at its present level. Cllr G Hall seconded the proposal. A vote was taken and **all present agreed.**

SG

11. TO APPROVE THE REVISED HEALTH AND SAFETY POLICY (Appendix 2)

Cllr M Walsh proposed approving the revised Health and Safety Policy. Cllr J Coombs seconded the motion. A vote was taken and **all present agreed.**

SG

12. TO APPROVE THE TRAINING POLICY (Appendix 3)

Cllr I McLauchlan proposed approving the Training Policy. Cllr I Churchill seconded the motion. A vote was taken and **all present agreed.**

SG

13. TO APPROVE THE SCHEME OF DELEGATION (Appendix 4)

Cllr J Coombs proposed approving the Scheme of Delegation. Cllr M Walsh seconded the motion. A vote was taken and **the motion was passed** with 9 votes in favour and 1 abstention.

SG

14. TO APPROVE THE COMMUNITY ENGAGEMENT STRATEGY (Appendix 5)

Cllr A Turner proposed approving the Community Engagement Strategy. Cllr I McLauchlan seconded the motion. A vote was taken and **the motion was passed** with 8 votes in favour and 2 abstentions.

SG

15. ON A RECOMMENDATION FROM THE FINANCE COMMITTEE TO APPROVE A MINOR GRANT APPLICATION REQUEST FROM RISBOROUGH RANGERS FOR £ 150.00

Cllr M Walsh proposed accepting the recommendation from the Finance committee to approve a minor grant application request from Risborough Rangers for £ 150.00 from the 2016/17 budget. Cllr A Ball seconded the motion. A vote was taken and **all present agreed.**

JM

16. ON WHETHER TO PROCEED WITH A PLANNING APPLICATION FOR THE PROPOSED TELEPHONE BOX OUTSIDE THE FORMER ROYAL MAIL SORTING OFFICE

Cllr G Hall proposed proceeding with a planning application for the proposed telephone box outside the former Royal Mail sorting office. Cllr A Turner seconded the motion. A vote was taken and **the motion was passed** with 9 votes in favour and 1 abstention.

CP

17. ON A PREFERRED BID TO SUBMIT FOR LOCAL AREA FORUM LOCAL PRIORITIES FUNDING

The clerk explained that the deadline for bids is 3rd February 2016. Cllr J Coombs proposed submitting a bid for a bus shelter opposite the row of shops in Place Farm Way. Cllr M Walsh seconded the motion. A vote was taken and **all present agreed.**

SG

18. ON A RECOMMENDATION FROM THE ADMIN/HR COMMITTEE TO EMPLOY AN APPRENTICE FOR THE COMING ACADEMIC YEAR (Cllr Turner)

The Clerk informed the members that Connexions had advised that they did not think that there will be a Bucks Grant by the summer 2016 but there should still be the Age Grant from NAS of £1500. The system with NAS will be changing. The age is still 16-18 or under or 19 at start of course or 24 if the young person has a statement of educational needs. Cllr A Turner proposed accepting the recommendation from the Admin/HR committee to employ an apprentice for the coming academic year. Cllr A Ball seconded the motion. A vote was taken and **all present agreed.**

SG

19. ON THE DATE FOR THE ANNUAL TOWN MEETING 2016

Cllr A Ball proposed 21st April 2016 as the date for the Annual Town Meeting 2016. Cllr I McLauchlan seconded the motion. A vote was taken and **all present agreed.**

CP

20. AGENDA ITEMS FOR NEXT MEETING

- To appoint the Internal Auditor for the Audit Year 2015/2016
- To pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 - to discuss & decide on recipients for the Citizens Awards

21. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 29th March 2016 at 7.00pm in the Princes Centre, Clifford Road, Princes Risborough.

There being no further business to discuss the Meeting closed at 8.00 pm

Chairman..... Date.....