

**DRAFT PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF A MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 26<sup>th</sup> JULY 2016 AT THE PRINCES CENTRE,  
CLIFFORD ROAD, PRINCES RISBOROUGH AT 7.00PM**

**PRESENT**

Cllr M Walsh – Chairman  
Cllrs, A Ball, A Turner, J Coombs G Hall and A Rolfe  
Susanne Griffiths – Clerk to the Town Council  
Jayne Mylchreest – Clerical Assistant to the Town Council  
4 members of the public

**1. TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE**

RESOLVED: To receive, note and accept the following apologies from Councillors for non-attendance at the meeting. The Town Clerk reported that apologies had been received from Cllrs. M West, P Summerbell I Churchill K Wilkins and I McLauchlan

**2. MINUTES**

To receive and accept the draft Minutes:

RESOLVED: That the draft Minutes be duly received, accepted and agreed and that the Town Council meeting on the 14<sup>th</sup> June 2016 be signed as a true record.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

**4. A REPORT FROM THAMES VALLEY POLICE**

The police sent their apologies that they were unable to attend.

An email has been received that PCSO Claire Davis is leaving after 8 years working in Princes Risborough.

**Resolved:** That the office is requested to send a letter to thank her for her help and support during this time. **JM**

**5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING PRINCES RISBOROUGH**

Cllr B Bendyshe-Brown reported on the following-:

- Flooding on Duke Street  
The gas board has caused some damage and will fund the repairs.
  
- Parking review  
Leaflets have been distributed. The review is out for public consultation. A survey is available to for residents to complete
  
- Road repairs to take place in the near future - New Road/Horns Lane/Tesco roundabout  
Wycombe Road from the Elim Church to the crossroads  
The Trees estate

**6. MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

None.

**7. CORRESPONDENCE RECEIVED**

An email has been received from a resident concerning the Princes Risborough Town Plan

The resident has concerns with Wycombe District Council's latest Town Plan for Princes Risborough and requests a meeting with the Town Council to discuss further.

**Resolved:** That a Meeting is arranged for the 4<sup>th</sup> August 2016 **MW**

An email has been received from a resident regarding opening a charity shop

The resident would like to open a charity shop to raise money for a youth club.

**Resolved:** Cllr M Walsh to meet with the resident to discuss the proposal further. **MW**

An email has been received from Wycombe District Council regarding a Play Strategy Consultation

W.D.C.is currently working on the creation of a new play strategy for the District which will encompass the period from 2017 – 2022. As the Town Council has fixed play facilities and open green spaces, W.D.C. is asking for the Town Council's input and opinions on the direction, aims and outcomes of the future play strategy and to complete a questionnaire.

**Resolved:** Cllrs. A Turner, J Coombs and A Ball to set up a working group to investigate and recommend to the Town Council a suitable response

**AT JC AB**

A letter has been received from the Old British School Foundation

The secretary of the charity has requested that the Town Council take on the responsibility of the Foundation as the current Trustees are all now eighty years of age.

**Resolved:** That the Town Council take on this responsibility The Clerk is requested to contact the secretary to advise him of the decision and ascertain what is required.

**JM**

An email has been received from a resident regarding the leasing of land at the Ragpit

The resident is concerned regarding safety issues at the vehicle entrance to his property. The resident requests to lease a 12m x 25m piece of Ragpit land that adjoins the property to address the problems.

**Resolved:** To decline the request as the land is already leased to a resident in Whiteleaf. The Clerk is requested to advise the resident to contact Bucks County Council regarding the road safety issue.

**JM**

An email has been received from Risborough Rangers Junior Football Club regarding grant monies received

A report has been received detailing how the grant monies received from the Town Council has been used for the benefit of the club.

**Noted.**

An email has been received from a local rugby club regarding signage

The club has requested permission to display signs to advertise the club and directional signs on match days before and after a game.

**Resolved:** To grant permission for small directional signs on match days to be placed on Clifford Road by Marks & Spencer and the Tesco roundabout. The Clerk is requested to advise the club to visit [www.risborough.org](http://www.risborough.org) to seek permission to use the town entry boards.

**JM**

## **8. A REPORT FROM THE EVENTS COMMITTEE**

Cllr M Walsh reported that the festival had been a success in the first year of the Town Council organising the event and had received good feedback. The Events Committee is now looking forward to the Christmas lights switch on event

## **9. REPORT ON THE LOCAL PLAN**

Cllr M Walsh gave a report on the following:-

- Meeting with Wycombe District Council
- Aylesbury Vale District Council to take 5000 more houses
- Princes Risborough Town Council members to visit the expansion area following a Town Committee meeting.**ALL**

## **10. THE PREFERRED PROJECT FOR THE LOCAL AREA FORUM BUDGET**

For schemes to be delivered by TfB, all proposals need to be submitted by 31 August 2016. This will enable TfB to ensure their suitability. The Parking Review identified a need for a small lay by for the community bus to pull into opposite the parade of shops at Monks Risborough and a bus shelter.

**Resolved:** To put forward a proposal for a lay by to be cut in the verge and a bus shelter opposite the shops in Monks Risborough

## **11. A REPORT ON THE PARKING REVIEW**

Cllr. A Ball reported the following:-

- The consultation can be found on the Bucks County Council website at [www.buckscc.gov.uk/have-your-say](http://www.buckscc.gov.uk/have-your-say)
- Maps are available to view at the Town Council office and library
- The comments will be reviewed on the 16/17<sup>th</sup> September 2016
- The Plan is hoped to be implemented in January 2017

**12. ADVERTISING THE VACANCY FOR A COUNCILLOR BY CO-OPTION FOR A FURTHER PERIOD OF TIME**

Cllr. A Ball suggested using the time until the next Town Council meeting to re-advertise the vacancies.

**Resolved:** To abide by the existing closing dates.

**13. THE RECOMMENDATION FROM THE LIGHTING WORKING GROUP ON THE PREFERRED ELECTRICITY SUPPLIER FOR THE STREET LIGHTING**

Cllr. M Walsh proposed that this item be deferred until the next meeting and requested a meeting be arranged with the broker to discuss the quotations received. **JM**

**14. RECEIVING WRITTEN REPORTS FROM DISTRICT AND COUNTY COUNCILLORS ON MATTERS RELATING TO THE PARISH**

Cllr. M Walsh proposed to request written reports from the District and County Councillors at least three working days before the meeting to enable the members to prepare questions regarding the report. The office is requested to ask for the reports in sufficient time to enable the reports to be sent out with the Agenda.

**Resolved:** That the Town Council request written reports from the District and County Cllrs. three working days before the meeting.

**15. AGENDA ITEMS FOR NEXT MEETING**

To decide on the preferred candidates for the vacancies of councillors by co-option

To receive a report on the Parking Review (Cllr. A Ball)

To receive a recommendation from the Lighting Working Group on the Preferred Electricity Supplier for the Street Lighting

**16. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 27<sup>th</sup> September 2016 at 6.00pm in the Princes Centre, Clifford Road, Princes Risborough.

**17. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS THE PREFERRED CANDIDATE FOR THE PROJECTS AND COMMUNICATIONS ASSISTANT AND THE PURCHASE OF A FINANCE PACKAGE**

Cllr M Walsh proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960. **All present agreed.**

There being no further business to discuss the Meeting closed at 8 pm.

