

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 22nd FEBRUARY 2011 IN THE CHAPTER HOUSE, ST MARY'S CHURCH,
PRINCES RISBOROUGH AT 7.15PM**

PRESENT

Cllr A Turner (Chairman),
Cllrs R Orsler, P Williams, P Summerbell, W Streule, J Coombs, LA Benifer, D Green, G Hall
B Bendyshe-Brown (arrived at 7.20pm) and C Etholen.
Deputy Clerk to the Town Council – Kirsty Pope
3 Members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs E Clifford and W Woolf

2. MINUTES

The Minutes of the previous meeting of the Town Council on 25th January 2011, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. REPORT FROM THAMES VALLEY POLICE

PCSO Lisa Roberts gave a report on the local speeding operations and crime figures in the area, together with a breakdown of those crimes committed. Lisa confirmed that figures are down on the same time last year.

5. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Cllr Orsler requested an update on the Day Care Centre. Cllr Turner confirmed that this would be discussed under correspondence. Cllr Orsler also reminded the Clerk that the Risk Assessment meeting had not been arranged. The Clerk is requested to follow this up. Cllr Streule voiced his concern with the title of this agenda item and suggested that it was revised to read "Matters Arising from minutes of the previous meeting dated XX/XX/XX – not otherwise on the agenda". **All present agreed to this revision.** **SG**

6. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

Cllr Streule questioned the recent Town & Lighting minutes regarding the agreement for a number of new installations. Cllr Turner advised that the Town Council have had a list of dark spots in the town and these new installs would address these concerns. Cllr Hall re-confirmed that we had long-standing requests for additional lighting in these dark spot areas. Cllr Streule requested a copy of this list. **GH**
Cllr Etholen confirmed that as part of his County Councillor role, he has handed in petition for an extension to the footway along Mill Lane and is awaiting an update on this. **All present agreed in favour of this project.**
Cllr Orsler questioned the minutes from the latest Memorial Garden meeting with respect to the agreement to install new whips in the garden and from which budget the money would be allocated from. **The Clerk is requested to look into this and respond to Cllr Orsler.** **SG**

7. CORRESPONDENCE RECEIVED

Letter from resident re: parking along Stratton Road

Cllr Etholen advised that he had a meeting with BCC last year regarding this issue and that BCC would consult the residents for their views on the parking issues. Cllr Etholen stated that a questionnaire would be distributed accordingly. Cllr Turner requested that Cllr Etholen to report back to the Town Council with the results. Cllr Streule advised that the BCC report from this meeting in September had not been received. Cllr Hall suggested that the next issue of Crosstalk includes a questionnaire from BCC on the general feeling of the parking issues across the Town, not just Stratton Road. **All present agreed** that this would be a good idea and for this to be pursued by Cllr Etholen. **CE**

Patricia Birchley letter: Day Care Centre

Cllr Etholen voiced his concern with the content of the letter as it referred to a letter sent by the Town Council that he did not receive a copy of. The councillors had a general discussion regarding the current situation and voiced their concerns over the future of the Day Care Centres.

Cllr Etholen updated the meeting on the latest information available from BCC and confirmed that by the end of March, the Town Council would have a clearer picture of the situation.

BCC letter re: One-Way System

Cllr Turner suggested that councillors return their consultation forms to the office for them to be returned in bulk to BCC.

Letter re: Princes Risborough Day Centre

The Clerk is requested to send a response and include a copy of the Have a Good Day document together with a summary of the current situation. **SG**

Email re: use of the Market House to survey and record as part of coursework

All present agreed for Cllrs Hall & Streule to meet with the individual on behalf of the Town Council. The Clerk is requested to confirm the visit date and time. The Clerk is requested to let Francis Gomme know of this pending visit. **GH/WS/SG**

Letter from Chiltern Railways

The committee voiced their concerns with the change to the commuter's timetable, resulting in a reduced service for Risborough. Cllr Streule agreed to generate a letter to Chiltern Railways confirming the Town Council's concerns with these changes. A copy of the letter should also be sent to the developer of the proposed Hypnos site and the owners of Chiltern Railways, Deutsche Bahn AG. **WS/SG**

Email from BCC re: tree on the A4010

Cllr Benifer has visited the location of the tree that is referred to in the letter and proposed that it should be felled. **The Clerk is requested to advise BCC of this decision.** **SG**

8. EXPLORING VARIOUS AVENUES FOR FUNDING TO PROVIDE FREE PARKING FOR UP TO ONE HOUR FOR HORNS LANE AND THE MOUNT CAR PARKS

All present agreed to defer this agenda item until the next meeting. **SG**

9. ON THE RECOMMENDATION FROM THE FINANCE COMMITTEE TO APPOINT THE INTERNAL AUDITOR

Cllr Orsler recommended that Don Timms should be appointed as the Town Council internal auditor. **All present agreed. The Clerk is requested to confirm this in writing to Mr Timms.** **SG**

10. COURSE OF ACTION TO BE TAKEN BY THE TOWN COUNCIL FOLLOWING THE RECEIPT OF THE TOWN CENTRE REVITALISATION REPORTS FROM RETAIL REVIVAL

All present agreed that the Clerk should send a letter to Sally Williams thanking her for her work and effort with the project. Cllr Streule proposed that the Town Council in principle adopt the recommendations made by Retail Revival. Seconded by Cllr Benifer. A vote was taken with 10 in favour and 1 abstention. **SG**

11. THE ACTUAL DATES IN DECEMBER FOR THE FREE PARKING WITHIN WDC CAR PARKS

Cllr Streule suggested that the Town Council ask Wycombe District Council (WDC) for four free parking dates in December. **All present agreed. The Clerk is requested to contact WDC with this suggestion and revert back to the Committee.** **SG**

12. ON ENTERING INTO AN AGREEMENT WITH THE THAMES VALLEY PROBATION SERVICE FOR THE PLACEMENT OF AN OFFENDER

Cllr Coombs proposed that the Town Council enter into an agreement with the Thames Valley Probation Service for the placement of an offender. Seconded by Cllr Etholen, **all present agreed.** **SG**

13. ON WHETHER TO ADOPT A COMMUNITY CONTINGENCY PLAN AS RECOMMENDED BY CllRS TURNER & COOMBS.

All present agreed to defer this agenda item until the next meeting. **SG**

14. ON WHETHER TO NOMINATE A RECREATIONAL SITE FOR THE QUEEN ELIZABETH II FIELDS CHALLENGE

All present agreed to defer this agenda item until the next meeting.

SG

15. ON A SUITABLE PROJECT TO APPLY FOR FUNDING IN NATIONAL TREE WEEK

All present agreed to defer this agenda item until the next meeting.

SG

16. AGENDA ITEMS FOR THE NEXT MEETING.

Agenda items: 8, 13 ,14 & 15

17. DATE OF NEXT MEETING

The next meeting of the Town Council will take place on Tuesday 29th March 2011 at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

There being no further business to discuss the Meeting closed at 21.00

Chairman.....

Date.....