

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 25th JANUARY 2011 IN THE CHAPTER HOUSE, ST MARY'S CHURCH,
PRINCES RISBOROUGH AT 7.15PM**

PRESENT

Cllr A Turner (Chairman),
Cllrs R Orsler, P Williams, P Summerbell, W Streule, J Coombs, W Woolf, LA Benifer, D Green,
B Bendyshe-Brown and C Etholen.
Clerk to the Town Council – Susanne Griffiths
5 Members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs E Clifford and G Hall. Cllr B Bendyshe-Brown gave his apologies in advance as he would need to leave the Town Council meeting for a short while.

2. MINUTES

The Minutes of the previous meeting of the Town Council on 30th November 2010, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. A PRESENTATION FROM THAMES VALLEY PROBATION SERVICE

Jan Hall, a Placement Manager for Thames Valley Probation gave a presentation on Community payback as a punishment option and making amends to the community. Community Payback is delivered by Thames Valley Probation most often in partnership with Thames Valley Police and local councils. Offenders wear highly visible orange vests which say "Community Payback". The offenders must be suitable for the type of project they are assigned to and are carefully assessed before and during any project. **All present agreed** to discuss the possibility of entering into an agreement with the Thames Valley Probation Service for the placement of an offender. **SG**

5. REPORT FROM THAMES VALLEY POLICE

PC Sohrab gave a report on the local speeding operations and crime figures in the area which are down by 31.9% on the same time last year.

6. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Cllr P Williams requested information on the meeting that the Town Council attended with the B.C.C. concerning the future of the Day Centre. Cllrs A Turner and C Etholen updated the members and informed them that a Business Plan has to be submitted by the 23rd February.

7. COMMITTEE CHAIRMEN TO RECEIVE QUESTIONS FROM THE MEMBERS IN RESPECT OF RECENT MINUTES.

None were received.

Cllr B Bendyshe-Brown left the meeting at 8.15pm

8. CORRESPONDENCE RECEIVED

Letter from P Robinson re: Youth Service

Cllr W Streule gave an update on the meeting referred to in the letter and **agreed** to write an article for Crosstalk on the future plans for the Youth Club in Princes Risborough. **WS**

Letter from St Marys Church concerning the renewal of the interior of the church

It was noted that the church will not be available for the Civic Service this year if the Town Council decides on holding this event. **All present agreed** that the appointed Working Group needed to meet as a matter of urgency to re-evaluate the format of the Civic Service or cancel the event and make the appropriate recommendation to the Town Council for consideration. **GH/JC/CE/ EC**

Letter re: development in Aston Clinton/Buckland
Comments noted

Letter from resident re: croquet lawn at Wades Park
All present agreed to delegate this decision to the Parks Committee.

Letter from U3A re: use of Wades Park
All present agreed to approve the use of Wades Park for the use of the U3A to celebrate their 10th Anniversary, subject to the use of the marquees/party tents being supplied by the Festival Committee and weather permitting. **SG**

Letter from BCC re: Local Transport (20011/12 – 2015/16 Public Consultation
Consultation is taking place on the draft Local Transport Plan until the 25th February 2011. The Parish/Town Councillors are requested to individually review the consultation materials and respond to the consultation. Local residents are also encouraged to respond and a poster has been placed on the notice boards. Details can be found on the BCC website www.buckscc.gov.uk/tp3

Letter from Chiltern Railway
A letter has been received responding to the points of concern raised by Town Council concerning the works to the Princes Risborough station and the impact on the local community.

Big Lottery/Awards for All Funding confirmation letter
The Town Council has received confirmation that it has been successful in its application for funding for the Stratton Memorial Wildlife Garden.

The Queen Elizabeth II Fields Challenge
This project is to mark the Diamond Jubilee and the London 2012 Olympics and has the official endorsement of the Queen. The aim of the project is to protect 2012 outdoor recreational sites –the Queen Elizabeth II Fields - for communities all across the country by 2012. Any council can participate in the Challenge by nominating a recreational site to be included in the programme. The Councillors were requested to consider which field to nominate and to make suggestions at the next Town Council meeting. **ALL**

Letter from a prospective shop owner concerning the One Way system.
A letter has been received from a prospective shop owner requesting that the system remains in place and expressing concerns that if removed, he may reconsider taking on the lease of the shop in Duke Street.

9. EXPLORING VARIOUS AVENUES FOR FUNDING TO PROVIDE FREE PARKING FOR UP TO ONE HOUR FOR HORNS LANE AND THE MOUNT CAR PARKS

All present agreed to defer this agenda item until the next meeting. **SG**

10. PROJECT TO APPLY FOR DURING NATIONAL TREE WEEK

Cllr W Streule informed the members that there was a grant of £700 - £1,000 available to fund the planting of trees in suitable locations around the town. **All present agreed** for Cllr W Streule to form a planting plan with potential locations for consideration by the members at the next Town Council meeting. **WS/SG**

11. FREE PARKING DATES FOR 2011

WDC has offered to provide the town with free parking in the car parks on three Saturdays in December. Cllr W Woolf proposed that the Town Council request the three Saturdays before Christmas. A vote was taken and the motion was passed with a majority of 9 -1.

Cllr B Bendyshe-Brown rejoined the meeting at 8.35pm.

12. IMPLEMENTING MANAGEMENT OF RECORDS POLICY

All present agreed to adopt the Management of Records Policy as previously circulated. (Please see attached)

13. WHETHER TO ADOPT A COMMUNITY RESILIENCE PLAN

All present agreed to establish a Working Group to prepare a Community Resilience Plan for consideration by the Town Council. Cllrs A Turner and J Coombs agreed to form the Working Group. **AT/JC**

14. NAMING OF THE NEW DEVELOPMENT FOR RETIREMENT LIVING IN WELLINGTON AVENUE

All present agreed to recommend the name Windsor House.

SG

15. ESTABLISHING A WORKING GROUP TO REVIEW THE RISK ASSESSMENT AND MANAGEMENT OF THE PROCEDURES OF THE TOWN COUNCIL

It was agreed in February 2010 to establish a Working Group to review the Risk Assessment of the Town Council. Cllrs R Orsler, J Coombs, P Williams and the Clerk agreed to form the Working Group. The Clerk is requested to arrange a meeting of the Working Group within the next month.

SG

16. AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on exploring various avenues for funding to provide free parking for up to one hour for Horns Lane and the Mount car parks (Cllr Hall)

To discuss and decide on a suitable project to apply for funding in National Tree week (Cllr Streule)

To discuss and decide on entering into an agreement with the Thames Valley Probation Service for the placement of an offender (Cllr A Turner)

17. DATE OF NEXT MEETING

The next meeting of the Town Council will take place on Tuesday 22nd February 2011 at 7.15pm at in the Chapter House, St Mary's Church, Princes Risborough.

18. A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS WHEN DISCUSSING THE FOLLOWING AGENDA ITEM DUE TO THE CONFIDENTIAL NATURE OF THIS MATTER:

All present agreed to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Public and Press are to be excluded further from the Meeting relating to the tender for the additional work to the War memorial, viring of money within Town & Lighting budget for the work on the war memorial and the preferred supplier for the printing of Crosstalk.

There being no further business to discuss the Meeting closed at 8.50pm

Chairman.....

Date.....