

**EVENTS COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
DRAFT MINUTES OF THE EVENTS COMMITTEE HELD ON
THURSDAY 3rd AUGUST 2017 AT 6.30PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.**

PRESENT

Chairman - Cllr A.Ball
Cllr Coombs, , Cllr Davis, Cllr Walsh and Cllr Roberts
Clerk to the Town council - Nicola Mackinnon

1. TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE

Resolved: To receive, note and accept the following apologies from Councillors for non-attendance at the meeting.

Apologies received from Cllr Knights due to holiday commitments.

2. MINUTES

Resolved: To agree the minutes of the Events Committee meeting held on the 15th June 2017 signed as a true record.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. CORRESPONDENCE

Email received from Waterside Theatre re: Panto stars for Christmas Light Switch On event

All present agreed to invite Su Pollard from Waterside Theatre.

NM

Email received from Risborough Runners re: Permission for Santa Dash promotion during Christmas Lights Switch-On

All present agreed to grant permission for the Santa Dash to run down the high street distributing promotional leaflets during Christmas Lights Switch-On subject to The Town Councils programme of events.

NM

5. THE MARKET HOUSE OPENING:

All present agreed the opening ceremony of the Market House will be 20th October at 1 o'clock with John Bercow. Cllr Walsh proposed to display framed black and white prints of images of the Market House through the years.

Resolved: to display framed black and white prints of images of the Market House through the years.

NM

6. A THANK YOU EVENT FOR THE SUMMER FESTIVAL VOLUNTEERS & SPONSERS

Cllr Walsh proposed that a thank you event is held as a thank you to all those involved in the Festival.

Resolved: to hold a BBQ for the summer festival volunteers and sponsors on Thursday 14th September 19:00 until 20:30 at Princes Centre in recognition of their help. It was further agreed a budget of £500.

NM

7. THE PITCH FEES FOR THE CHRISTMAS LIGHTS SWITCH ON

Resolved Stalls for the Christmas Light Switch on should remain at £10 for commercial stalls and free of charge for charity.

8. FAIRGROUND ATTENDANCE AT EVENTS

All present agreed the current Fairground could attend the Christmas Light Switch on event

Resolved The current Fairground could attend the Christmas Light Switch on event.

9. AN EVENTS CALENDAR FOR THE NEXT 12 MONTHS

Cllr M. Walsh proposed a twelve month calendar of events to support the retailers. It was further suggested that the chocolate hunt should be held at Easter and not as part of the summer festival.

Resolved: A 12 month calendar of events to be agreed to support the retailers and the chocolate hunt will be held at Easter.

ALL

10. AGENDA ITEMS FOR NEXT MEETING.

To discuss and decide on the twelve month events Calendar

11. DATE OF NEXT MEETING.

To be confirmed

(A Working Group meeting will be held on Tuesday 5th September time to be advised.)

12. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Cllr M Walsh proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to decide on suppliers for the Christmas Switch on activities. **All present agreed.**

There being no further business to discuss, the meeting closed at 19:45pm

Chairman Date