

EVENTS
PRINCES RISBOROUGH TOWN COUNCIL
DRAFT MINUTES OF THE EVENTS COMMITTEE HELD ON
MONDAY 18TH JANUARY 2016 AT 7.15PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

PRESENT

Cllr I McLauchlan (Vice Chairman)
Cllrs John Coombs, Cllr Ball and Cllr Churchill
Kirsty Pope (Deputy Clerk) and Jayne Mylchreest (Clerical Assistant)

2. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Walsh and Cllr Turner

3. MINUTES

The Minutes of the previous Meeting having been circulated were approved by the Meeting and signed by the Chairman.

4. TO RECEIVE A HANDOVER REPORT FROM RICHARD STEVENSON

Richard Stevenson attended the meeting as Chairman of the former Festival Committee. Richard confirmed that the closing balance held by Festival Committee is £7419.68 and a cheque for this amount was handed to the members. Richard provided a comprehensive report of the Festival administration and left the members with copies of relevant paperwork and contacts that are prepared to continue to support the Festival working group.

5. TO DISCUSS AND DECIDE ON THE RESPONSES TO CORRESPONDENCE RELATING TO EVENTS COMMITTEE MATTERS RECEIVED AT THE TOWN COUNCIL.

Clean for the Queen

It was all agreed that the 5th March will be the designated date for this clear-up. The Deputy Clerk is requested to contact local organisations to ascertain if they would be interested in be this event. In the meantime, the Rag Pit has already been identified as one area that would benefit from this. KP

Queens Beacon Lighting

The Deputy Clerk advised the members that the Chiltern Society are looking into this event and will revert later this month.

6. INVOICES FOR CONFIRMATION.

No invoices

7. TO DISCUSS AND DECIDE ON THE DATE(S) FOR THE SUMMER FESTIVAL.

All present agreed that the Summer Festival dates would be Monday 4th July – Saturday 9th July. The Deputy Clerk is requested to communicate this to interested parties. KP

8. TO DISCUSS AND DECIDE ON SETTING UP RELEVANT WORKING GROUPS.

The following working groups were set up:

Festival with the following members: Cllrs Coombs/Ball/McLauchlan/Churchill/Walsh/Turner

Risborough in Bloom with the following members: Cllr Turner/Coombs

It was agreed by all that both working groups need to meet ASAP in order to progress plans for both events.

9. TO DISCUSS AND DECIDE UPON SPONSORSHIP PACKAGES FOR TOWN EVENTS.

All present agreed that this should be delegated to the Festival working group.

10. TO RECEIVE AND UPDATE ON ART IN THE PARK.

The Deputy Clerk presented a poster to the members to use as advertising for this event. The Deputy Clerk confirmed that Cllr Walsh has managed to secure a first prize from the Risborough Art Gallery for a £150 Sir Quentin Blake framed print. **All present agreed** to use the poster. The Deputy Clerk will communicate with the necessary local organisations and place information on the website & Twitter account. KP

11. AGENDA ITEMS FOR NEXT MEETING.

Update from Working Groups

12. DATE OF NEXT MEETING.

TBA

The next meeting of the Committee is TBA

There being no further business to discuss, the meeting closed at 8.25pm

Chairman Date