

**EVENTS
PRINCES RISBOROUGH TOWN COUNCIL
DRAFT MINUTES OF THE EVENTS COMMITTEE HELD ON
MONDAY 16TH MAY 2016 AT 7.00PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.**

PRESENT

Cllr M Walsh (Chairman)
Cllr West, Cllr Kyle Wilkins, Cllr Ian Churchill, Cllr Ball and Cllr Iain McLauchlan

Kirsty Pope (Deputy Clerk)

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Coombs & Cllr Turner

2. MINUTES

The Minutes of the previous Meeting having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration.

4. TO DISCUSS AND DECIDE ON THE RESPONSES TO CORRESPONDENCE RELATING TO EVENTS COMMITTEE MATTERS RECEIVED AT THE TOWN COUNCIL.

No correspondence

5. TO RECEIVE AN UPDATE FROM THE EVENTS WORKING GROUP.

The Deputy Clerk updated the members with the progress made to date including stall numbers, entertainment plans, food court plans & raffle plans. It was also agreed that all councillors would be asked to help man the Town Council stall on the day of the festival. Cllr Walsh will produce a rota for circulation to the members. **MW**

6. MAIN SPONSORSHIP FOR THE SUMMER & CHRISTMAS EVENTS 2016

Cllr Walsh updated the members on the meetings help with potential sponsors for 2016. Cllr Walsh proposed that the sponsorship for 2016 is awarded to Michael Graham Estate Agents. Seconded by Cllr Churchill. All present agreed.

8. ON SETTING UP A CHRISTMAS WORKING GROUP

Cllr Walsh suggested that a new working group is set up to manage the Christmas Lights Switch on for 2016. The following members agreed to be part of the group; Cllr Churchill/Cllr Walsh/Cllr Ball. The Deputy Clerk is also requested to invite the music teacher from St Teresa's as she had previously shown an interest in being part of the planning. **KP**

9. AGENDA ITEMS FOR NEXT MEETING.

- a) Update from working groups.

10. DATE OF NEXT MEETING.

The next meeting of the Committee is TBA

There being no further business to discuss, the meeting closed at 7.15pm

Chairman Date