

**EVENTS  
PRINCES RISBOROUGH TOWN COUNCIL  
DRAFT MINUTES OF THE EVENTS COMMITTEE HELD ON  
WEDNESDAY 19<sup>TH</sup> OCTOBER 2016 AT 1.30PM  
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.**

**PRESENT**

Cllr I McLauchlan, Cllr Coombs, Cllr Turner and Cllr Ball  
Kirsty Pope (Deputy Clerk)

**1. TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE**

RESOLVED: To receive, note and accept the following apologies from Councillors for non-attendance at the meeting. Apologies were received from Cllr Wilkins, Cllr Walsh

**2. MINUTES**

To receive and accept the draft Minutes:

RESOLVED: That the draft Minutes be duly received, accepted and agreed and that the minutes of the Events meeting on the 20<sup>th</sup> September 2016 be signed as a true record.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared

**4. CORRESPONDENCE**

**No correspondence received**

**Quotation from SFL for a sound engineer for the Lights Switch On**

All present agreed to accept this quote. The office is requested to raise the relevant order.

**5. TO RECEIVE A REPORT FROM THE CLERK**

The Clerk updated the members on the actions from the previous meeting of the 20<sup>th</sup> September. All action points were completed.

**6. TO RECEIVE AN UPDATE FROM THE CHRISTMAS LIGHTS WORKING GROUP**

The members were provided with an update of the action points following the working group meeting of the 20<sup>th</sup> October. The next meeting of the working group is planned for Thursday 10<sup>th</sup> November at 1pm.

**7. TO DISCUSS AND DECIDE ON HOLDING A RISBOROUGH FOOD & DRINK FESTIVAL**

Prior to the meeting, Cllr Wilkins circulated a report with ideas on holding the above festival in 2017.

**Resolved: The members agreed in principal to trial this as be part of the annual summer festival.**

**8. TO PREPARE THE ESTIMATES FOR THE EVENTS COMMITTEE 2017/2018**

**Resolved: Estimates for the next financial year were agreed for submission to the Finance Committee.**

**9. AGENDA ITEMS FOR NEXT MEETING.**

**Updates from Xmas Working Group.**

**10. DATE OF NEXT MEETING.**

The next meeting of the Committee is TBA

There being no further business to discuss, the meeting closed at 2.10pm

Chairman ..... Date