

**FINANCE  
PRINCES RISBOROUGH TOWN COUNCIL  
DRAFT MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD  
ON THURSDAY 21st APRIL 2016 AT 6.30 PM, IN THE MEETING ROOM, PRINCES CENTRE,  
CLIFFORD ROAD, PRINCES RISBOROUGH**

**PRESENT**

Chairman - Cllr I McLauchlan  
Cllrs J Coombs, M West and A Turner  
Clerk to the Town Council – Susanne Griffiths

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs M Walsh and A Ball.

**2. MINUTES**

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration at this meeting. None were declared

**4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME**

The income and expenditure for April were examined by the Committee.

Cllr J Coombs proposed and Cllr A Turner seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations adopted April 2014, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

**5. CORRESPONDENCE**

None.

**6. AGENDA ITEMS FOR NEXT MEETING**

To be advised.

**7. NEXT MEETING**

The date of the next monthly meeting of the Finance Committee will be advised in due course. There being no further business the meeting closed at

Chairman.....

Date .....

**Princes Risborough Town Council**  
**PAYMENTS April 2017**

Chq no.	Payee	Net	VAT	Gross
910	Mhp-Internet Ltd - create policy page / Minutes page	70.00	14.00	84.00
911	BALC - 10x Good Councillor guides	28.00		28.00
912	Clerks expenses - WDC meeting	7.20		7.20
913	Postage to return Festival equipment	12.98		12.98
914	Mhp-Internet Ltd - website hosting 1/5/16-30/4/2017	60.00	12.00	72.00
915	ABA (Constuction) Ltd - qrtly inspection re play areas	164.80	32.96	197.76
916	Risborough Run in the Park	125.00		125.00
917	Risborough Rangers Junior Team	150.00		150.00
918	Lighthouse P R	200.00		200.00
919	Chinnor & PR Railway Assoc Ltd	250.00		250.00
920	St Marys PCC	2,580.00		2,580.00
921	St Dunstans PCC	1,500.00		1,500.00
922	PR Baptist Church	230.00		230.00
923	The Princes Risborough Centre Ltd	4,000.00		4,000.00
924	SSE Contracting Ltd - rechargeable qrtly repairs	1,491.03	298.21	1,789.24
925	LockRite - Supply & fit Digi lock for office	127.00	25.40	152.40
926	BES Ltd - electrical works storage containers Wades PK	340.00	68.00	408.00
927	Rigby Taylor - Roundup weedkiller	118.50	23.70	142.20
928	Briants of Risborough Ltd - Larch helmet	38.50		38.50
929	Briants of Risborough Ltd - grease cartridge	3.36	0.67	4.03
930	Blanchford Building Supplies - crane bag	7.00	1.40	8.40
931	Blanchford Building Supllies - bolts and washers	2.54	0.51	3.05
932	HMRC - paye	2,006.07		2,006.07
933	D Timms - fee for Internal Audit 2015/16	65.00		65.00
934	U Need US - Festival bunting	120.86	24.17	145.03
DD	Crown Oil Red diesel	112.50	8.25	
DD	Crown Oil Red diesel	112.50	8.25	241.50
DD	Esso - MT fuel	18.28	3.66	21.94
DD	Esso - MT fuel	124.05	24.81	148.86
DD	Frontier Voice/Utilitrack - Broadband and phone	77.97	15.59	93.56
DD	Fulton Network Ltd - Mt vehicle	291.99	58.40	350.39
DD	Grundon Waste Management	68.92	13.78	82.70
DD	Southern Electric - Street Lighting energy cost	1,778.68	349.51	2,128.19
DD	Lex Autolease - Berlingo - Mt Vehicle	198.60	39.72	238.32
DD	Grenkeleasing - photocopier lease	180.00	36.00	216.00
DD	Grenkeleasing - invoice for Princes Centre debited in error by company	162.00		162.00
DD	Grenkeleasing-invoice for Princes Centre debited in error by company	120.00		120.00
DD	Grenkeleasing / Control Print debited in error Princes Centre	58.96		58.96
DD	Nest Pension Contribution	20.09		20.09
	Total salaries	8,628.36		8,628.36
	Total pensions	2,193.47		2,193.47
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	132.90		132.90
CC	Amazon - MP3 Hi Fi equipment	28.97	5.00	
CC	Stagedepot -festival equipment for stage	19.96	4.00	
CC	Amazon festival equipment for stage	49.17	9.83	
CC	Adobe Cloud software	38.11		
CC	WDC - admin charge for changing festival license	10.50		
CC	<b>Total Credit Card</b>			165.54
	<b>TOTAL</b>	<b>29,023.66</b>	<b>1,153.79</b>	<b>30,177.45</b>