

FINANCE
PRINCES RISBOROUGH TOWN COUNCIL
DRAFT MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD
ON TUESDAY 9th AUGUST 2016 AT 6.45 PM, IN THE MEETING ROOM, PRINCES CENTRE,
CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman - A Ball
Cllrs J Coombs, M Walsh and A Turner
Clerk to the Town Council – Susanne Griffiths

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr I McLauchlan

2. MINUTES

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME

The income and expenditure for August were examined by the Committee.

Cllr J Coombs proposed and Cllr A Turner seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations adopted March 2016, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

5. CORRESPONDENCE.

None

6. FUTURE CIL ALLOCATION POLICY

Cllr M Walsh proposed that a Working Group is formed to investigate and cost future projects that may be funded by CIL money for recommendation to the Town Council. Cllrs A Ball, A Turner, J Coombs, M Walsh and the Clerk agreed to form the Working Group. It was agreed to meet at 3pm on the 17th August 2016. **MW/AB/AT/JC/SG**

7. AGENDA ITEMS FOR NEXT MEETING

To be advised

8. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be advised in due course. There being no further business the meeting closed at 7.00pm.

Chairman.....

Date

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PAYMENTS August 2016

Payment	Payee	Net	VAT	Gross
1011	Marks & Spencer -refreshments meeting WDC	36.72		36.72
1012	Blanchford Building Supplies - MT supplies	17.03	3.41	20.44
1013	Briants of Risborough Ltd - boots	33.50		
1013	Briants of Risborough Ltd - boots	38.32		
1013	Briants of Risborough Ltd - earmuffs / gloves	9.53	1.91	
1013	Briants of Risborough Ltd - boots/ spray	58.49	2.00	
1013	Briants of Risborough Ltd - muffs/headband/safety glasses	39.67	7.93	
1013	Briants of Risborough Ltd - repairs to strimmer /fuel tank	96.85	19.37	
1013	Total Briants of Risborough Ltd			307.57
1014	H Williams - band	100.00		100.00
1015	Marks & Spencer - festival	36.00		36.00
1016	PR Rotary Club - marshalls	250.00		250.00
1017	Vale Training Ltd - brushcutter course	145.00	29.00	174.00
1018	Travel claim - Finance members meeting	10.80		10.80
1019	Marks & Spencer - judging Bake off (Mayors Allowance)	23.60		23.60
1020	Tesco - refreshments for meeting WDC	19.30		19.30
1021	Union Jack flag	9.24		9.24
1022	chq cancelled			
1023	WDC - cctv 1/4/2016-31/3/2017	18,500.00	3700.00	22,200.00
1024	JF Lauder - hedge cutting	525.00		525.00
1025	C Quigley - catering WDC meeting	10.00		10.00
1026	Marks & Spencer - refreshments Lighthouse (Mayors Allowance)	12.00		12.00
1027	TBS Hygiene Ltd - dog waste collection June	360.00	72.00	432.00
1028	McDonald Motors - service MT vehicle	262.83	52.56	315.39
1029	Chesham Town Council - Cllr training course	133.33	26.67	160.00
1030	SSE Contracting -LED Trial lightsx10	3,682.90	736.58	4,419.48
1031	Blanchford Building Supplies paint/white spirit/ brushes	7.93	1.59	9.52
1032	Briants of Risborough Ltd - Hay harrier Autodrive	599.00	119.80	718.80
1033	Briants of Risborough Ltd- petrol can/bin liners	44.13	8.83	
1033	Briants of Risborough Ltd - oil	21.19	4.24	
1033	Briants of Risborough Ltd - gloves/bucket/pliers/drum	42.03	8.41	
1033	Total Briants of Risborough Ltd			128.83
1034	George and Dragon Hotel - refreshments	198.65		198.65
1035	Turney Fieldforce - disposable overalls weed spraying	8.00	1.60	9.60
1036	Mt work 11/7-/5/8	1,088.00		1,088.00
1037	Briants of Risborough Ltd - drum/earmuffs/goggles/gloves	59.16	11.83	70.99
1038	Total HMRC	2,293.39		2,293.39
DD	Southern Electric - Street Lighting energy cost	1,644.16	328.83	1,972.99
DD	3 Mobile - Mt mobiles -	10.00	2.00	
DD	3 Mobile - Mt mobiles -	26.09	5.21	43.30
DD	Esso - MT fuel	118.19	23.64	141.83
DD	Grundon Waste Management	68.92	13.78	82.70
DD	Lex Autolease - Berlingo - Mt Vehicle	198.60	39.72	238.32
DD	Nest Pension Contribution	20.09		20.09
	Total salaries	£ 8,800.83		8,800.83
	Total pensions	£ 2,163.59		2,163.59
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	134.20		134.20
CC	McColls -sugar	4.00		
CC	The Daisy Chain	30.00		
CC	Staples - bands /envelopes/paper	34.31	6.86	
CC	Adobe Cloud software	38.11		
CC	Amazon- sticky labels	4.69		
CC	Amazon-	12.85		
CC	Amazon - bulkhead lights for Wades Pk containers	19.20		
CC	The Post Office- registered post Ginnetts Circus	1.74		
CC	Total Credit Card			151.76
	TOTAL	43,001.00	5,303.74	48,304.74