

**FINANCE**  
**PRINCES RISBOROUGH TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON MONDAY**  
**18<sup>TH</sup> JANUARY AT 6.30 PM, IN THE MEETING ROOM,**  
**PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

**PRESENT**

Chairman - Cllr I McLauchlan  
Cllr A Ball and Cllr J Coombs.  
Deputy Clerk to the Town Council – Kirsty Pope

**1. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr M West, Cllr Turner and Cllr Walsh

**2. MINUTES**

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration at this meeting. None were declared

**4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME**

The income and expenditure for January were examined by the Committee.  
Cllr Coombs proposed and Cllr Ball seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**  
Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.  
In accordance with the Financial Regulations adopted April 2014, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

**5. CORRESPONDENCE**

None.

**6. AGENDA ITEMS FOR NEXT MEETING**

To be advised.

**7. NEXT MEETING**

The date of the next monthly meeting of the Finance Committee will be advised in due course.

There being no further business the meeting closed at 6.45pm

Chairman.....

Date .....

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**Princes Risborough Town Council**  
**PAYMENTS January 2016**

<b>Payment</b>	<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
834	Chiltern Society - Lacey Green PC ROW	379.44		379.44
835	Royal Mail Group Ltd - response plus service	0.37		0.37
836	Turney Group - trimming blade and clip	29.47	5.89	
836	Turney Group -gloves /overalls	42.41	8.49	86.26
837	Expenses - SLCC meeting	8.10		8.10
838	Safe and Sound Playgrounds	328.00	65.60	393.60
839	Refreshments	187.65		187.65
840	SLCC - joining fee	65.00		65.00
841	BALC - Accounts and Finance course	47.54		47.54
842	HMRC - paye	1,912.29		1,912.29
843	Briants of Risborough Ltd - bin bags	32.50	6.50	39.00
844	Briants of Risborough Ltd - gloves	13.60	2.72	
844	Briants of Risborough Ltd - gorilla tub	6.63	1.33	
844	Briants of Risborough Ltd - fence stain and preserve	25.60	5.12	
844	Total Of Briants of Risborough Ltd			55.00
845	SSE Contracting Ltd - Col 264 replace and remove old column	1,110.61	222.12	1,332.73
846	Blanchford Building Supplies - Ronseal rust metal paint	12.35	2.47	14.82
847	SSE Contracting Ltd - qrtly chargeable repairs	1,482.05	296.41	1,778.46
848	WDALC - annual subscription	20.00		20.00
849	Adaptainer - supply install and deliver containers x 4 storage facility Wades	16,090.00	3218.00	19,308.00
850	Sitebox Ltd - generator for storage facility	1,199.95	239.99	1,439.94
851	Registered letters re hedge cutting notices x 3	4.56		4.56
852	James Gardner Landscapes - fencing and gates for Wades storage facility	2,105.89		
852	James Gardner Landscapes - fencing and gates for Wades storage facility	174.11		2,280.00
DD	Thames Water - Salisbury Close	8.79		8.79
DD	Thames Water - SMG	39.99	8.00	47.99
DD	3 Mobile - Mt mobiles -	25.31	5.06	
DD	3 Mobile - Mt mobiles -	10.00	2.00	42.37
DD	Esso - MT fuel	56.87	11.37	68.24

DD	Frontier Voice/Utilitrack - Broadband and phone	69.92	13.98	83.90
DD	Fulton Network Ltd - Mt vehicle	291.99	58.40	350.39
DD	Grundon Waste Management	4.65	0.93	5.58
DD	Southern Electric - Street Lighting energy cost	1,950.23	383.26	2,333.49
DD	Lex Autolease - Berlingo - Mt Vehicle	198.60	39.72	238.32
	Total salaries	8,164.76		8,164.76
DD	Nest - pension	16.89		16.89
	Total BCC pensions	2,147.15		2,147.15
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	132.90		132.90
SO	Mr Box- storage container rent	39.00	7.80	46.80
SO	Mr Box- storage 2nd container rent	39.00	7.80	46.80
CC	Adobe Cloud software	38.11		
CC	Post Office - Stamps	54.00		
CC	Amazon first aid supplies	16.75	3.35	
CC	Helpful Hirings Ltd - disc cutter	39.85	7.97	
CC	Helpful Hirings Ltd - Kubota excavator	66.72	13.09	
CC	Amazon - first aid supplies Mt team	20.74		
CC	Total Credit Card			260.58
	<b>TOTAL</b>	<b>39,610.18</b>	<b>4,713.34</b>	<b>44,323.52</b>