

**FINANCE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD
ON MONDAY 25th JULY 2017 AT 6.30 PM, IN THE MEETING ROOM, PRINCES CENTRE,
CLIFFORD ROAD, PRINCES RISBOROUGH**

PRESENT

Chairman - Cllr A Turner
Cllrs, M Walsh, D Knights, I Pearce and A Ball
Clerk to the Town Council – Susanne Griffiths

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Coombs and I McLauchlan.

2. MINUTES

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME

The income and expenditure for July were examined by the Committee.

Cllr M Walsh proposed and Cllr D Knights seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations adopted March 2016, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

5. CORRESPONDENCE

None.

6. AGENDA ITEMS FOR NEXT MEETING

To be advised

8. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be advised in due course.

There being no further business the meeting closed at 6.40 pm

Chairman.....

Date

Princes Risborough Town Council				
PAYMENTS July 2017				
Payment	Payee	Net	VAT	Gross
1302	Blanchford Building Supplies -timber	22.68	4.54	
1302	Blanchford Building Supplies -refuse sacks	4.80	0.96	
1302	Blanchford Building Supplies -decorating materials	33.05	6.60	
1302	Blanchford Building Supplies -screws/bits	2.98	0.59	
1302	Blanchford Building Supplies -gaffer tape	8.32	1.66	
1302	Blanchford Building Supplies -timber	18.72	3.74	
1302	Blanchford Building Supplies - padlock/drainage bottle	78.85	15.77	
1302	Total Blanchford Building Supplies			203.26
1303	Briants of Risborough Ltd - drum	32.08	6.42	
1303	Briants of Risborough Ltd - dustbin liners/earmuffs	14.25	2.85	
1303	Briants of Risborough Ltd -peg	2.20	0.44	
1303	Briants of Risborough Ltd - hose and repairs	5.56	1.11	
1303	Briants of Risborough Ltd - connector	6.24	1.25	
1303	Briants of Risborough Ltd - tap connector	4.99	1.00	
1303	Total Briants of Risborough Ltd			78.39
1304	Turney Group	6.26	1.25	
1304	Turney Group	53.97	10.80	
1304	Turney Group	83.76	16.75	
1304	Turney Group	19.44	3.89	
1304	Total Turney Group			196.12
1305	MPS Ltd - festival polo shirts	9.87	1.97	
1305	MPS Ltd - festival polo shirts	227.01	45.40	284.25
1306	George Browns Ltd - mult-trac	165.20	33.04	198.24
1307	Miles Shepherd - stationery	19.44	3.89	23.33
1308	Robetsons of Risborough Ltd - sign re Local Plan meeting	63.00	12.60	75.60
1309	Lockrite - Digi lock for meeting room	163.85	32.77	196.62
1310	Mhp - local council award scheme	150.00	30.00	180.00
1311	Jinca Ltd - IT issues	80.00	16.00	96.00
1312	TBS Hygiene Ltd - dog waste collection June	450.00	90.00	540.00
1313	Askett Nurseries - compost	30.00		30.00
1314	Helpful Hirings - measuring wheel	6.60	1.32	7.92
1315	X2 Connect Ltd - telephone box	2,840.00	568.00	3,408.00
1316	S Coombs - festival	104.56		
1316	S Coombs - festival choc hunt	68.72		173.28
1317	Clerks meeting WDC	8.10		8.10
1318	Control Print - photocopier	74.29	14.86	89.15
1319	HMRC -paye	3,062.33		3,062.33
1320	HMCTS - Attachemnt of Earnings Order	350.00		350.00
1321	SSE Enterprise Ltd - qtrtly rechargeable repairs	551.50	110.30	661.80

1322	Barnes and Wells - tree works KGV	450.00	90.00	540.00
1323	Matrix Fire and Security - push to exit button SMG gates	285.00	57.00	342.00
1324	MDJ Building Conservation & Restoration	7,958.63	1591.73	9,550.36
1325	Aylesbury Town Council - sand bags	60.00		60.00
1326	M Walsh - volunteers event	196.63		196.63
1327	Blanchford Building Supplies -cable ties	9.21	1.84	
1327	Blanchford Building Supplies - rugby bag	3.93	0.79	
1327	Blanchford Building Supplies -plugs/bracket	7.45	1.49	
1327	Total Blanchford Building Supplies			24.71
1328	Windowflowers - triple ball x 2	580.00	116.00	696.00
1329	Oxley Conservation Ltd	5,559.86	1111.97	6,671.83
1330	Art & Office - Sommer festival	40.00		40.00
1331	Gommes Forge Ltd - staircase	13,887.00	2777.40	16,664.40
CHQ	LLoyds Bank - unauthd borr fee -debited in error	15.00		15.00
DD	3 Mobile - MT mobiles	35.31	7.06	42.37
DD	3 Mobile - MT mobiles	35.65	7.13	42.78
DD	Chiltern Society annual subs	30.00		30.00
DD	Alphabet GB LTD Mt vehicle	339.99	68.00	407.99
DD	SSE - energy street lighting	1,862.97	366.01	2,228.98
DD	Grenkeleasing - photocopier	180.00	36.00	216.00
DD	EON - elec Market house	12.67	0.63	13.30
DD	Castle Water	104.73	20.95	125.68
DD	Castle Water	4.05		4.05
DD	Lex Autolease - Berlingo - Mt Vehicle	1,339.96	267.99	1,607.95
DD	Lex Autolease - Berlingo - Mt Vehicle	358.26	25.45	383.71
DD	BT wi-fi in Market House	51.90	10.38	62.28
DD	Frontier broadband and office phone	96.35	19.27	115.62
DD	Esso - MT fuel	207.05	41.39	248.44
DD	Esso - MT fuel	99.51	19.91	119.42
DD	Grundon Waste Management	72.73	14.55	87.28
DD	Nest - pension	53.69		53.69
SO	Total salaries	11,254.52		11,254.52
DD	Total pensions	1,944.61		1,944.61
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	135.40		135.40
CC	Adobe Cloud software	42.14		
CC	Hygiene depot - sacks	63.30	12.66	
CC	Art in the Park	43.65	8.73	
CC	Plastic cups mayors allowance	2.45		
CC	Printed.com - festival supplies	48.43	9.71	
CC	Survey monkey	21.67	4.33	
CC	1&1 Internet Ltd domain	10.99	2.20	
CC	Quickdraw supplies - beach balls	8.29	1.66	
CC	Sallys sewing box	7.50		
CC	Risboro garage - fit tyres	30.00	6.00	
CC	MJH Services - keys cut Wades Pk	11.00		
CC	Post Office - stamps	56.76		

CC	gazebos	181.51	36.30	
CC	Homebase - table	125.00		
CC	Printed.com - banners	65.42	13.08	
CC	Printed.com - art in the park	8.65		
CC	Lloyds Bank - annual fee	32.00		
CC	Derwent laser Crafts - window dressing comp	16.63	3.32	
CC	BCA - bus tickets	55.00		
CC	Amazon - microphone cable	29.94	6.00	
CC	Amazon - cables	5.38	1.02	
CC	Amazon	12.98		
CC	Amazon - plastic wine glasses	19.32	3.86	
CC	Amazon - tablecloths/napkins	24.96	4.93	
CC	Amazon	22.91		
CC	Acronis -back up cloud	64.95		
CC	Amazon	9.75		
CC	Plates for cars	41.96	7.99	
CC	Tesco - thank you gift	14.00		
CC	Shell	67.68	13.54	
CC	Total Credit Card			1,279.55
	TOTAL	58,138.74	7,904.01	66,042.75