

**FINANCE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD
ON MONDAY 20th JUNE 2017 AT 12.30 PM, IN THE MEETING ROOM, PRINCES CENTRE,
CLIFFORD ROAD, PRINCES RISBOROUGH**

PRESENT

Chairman - Cllr A Turner
Cllrs J Coombs, M Walsh, D Knights and A Ball
Clerk to the Town Council – Susanne Griffiths

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr I McLauchlan

2. MINUTES

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. ELECTION OF VICE CHAIRMAN

Cllr J Coombs proposed Cllr D Knights .Seconded by Cllr A Turner

Resolved: that Cllr D Knights is elected as Vice Chairman

5. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME

The income and expenditure for June were examined by the Committee.

Cllr Coombs proposed and Cllr Knights seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations adopted March 2016, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

6. CORRESPONDENCE

None.

7. AGENDA ITEMS FOR NEXT MEETING

To be advised

8. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be advised in due course.

There being no further business the meeting closed at 12.50pm

Chairman.....

Date

PAYMENTS June 2017

Payment	Payee	Net	VAT	Gross
1264	Hartwell Landscaping - plants for scout bed/baskets	255.76		255.76
1265	Pk Inprint - leaflets for LWCIPC	35.00		35.00
1266	SSE Contracting Ltd - LED lantern Col 479	549.03	109.81	658.84
1267	BALC - Good Cllr Guides	35.00		35.00
1268	MDJ Building - val no 3	39,942.62	7988.52	47,931.14
1269	Helpful Hirings Ltd - diesel/long arm for Kubota	143.40	27.42	170.82
1270	Control print - photocopier	66.02	13.20	
1270	Control print - photocopier	108.97	21.80	209.99
1271	SSE Contracting Ltd - Investigate private feeds	686.10	137.22	823.32
1272	T&D Electrical - call out to Wades elec failure	75.00	15.00	90.00
1273	The Princes Centre	250.00		250.00
1274	Chilterns Conservation Board	150.00		150.00
1275	Rural Defibrillator Group	250.00		250.00
1276	PR Mother & Toddler Group	250.00		250.00
1277	Younique - fee for festival pitch paid twice	25.00		25.00
1278	ABA(Construction) Ltd - qrtly inspection play areas	164.80	32.96	197.76
1279	David Shuttle - bake off prizes	150.00		150.00
1280	Screwfix - Art in the Park	23.28		23.28
1281	Mobile Staging Co uk - stage	275.00		275.00
1282	LC Packaging - sandbags	168.00		168.00
1283	Mikes Donkeys	375.00		375.00
1284	Total	3,275.29		3,275.29
1285	TBS Hygiene Ltd -dog waste collection may	360.00	72.00	432.00
1286	Balc - Good Cllr Guides	50.00		50.00
1287	Risborough Community Centre Hall hire - 13/7/2017	64.00		64.00
1288	Gladon UK Ltd - memorial bench	529.97	105.99	635.96
1289	Rotary Club	250.00		250.00
1290	Chiltern View	687.00	41.40	728.40
1291	SMB Canopies - canopies/weights	1,445.34	289.06	1,734.40
1292	Blanchford Building Supplies - bits/bolts	13.30	2.66	
1292	Blanchford Building Supplies - decorating	17.30	3.47	36.73
1293	Milly Brann - band	640.00		640.00
1294	K & B Butcher	104.00		104.00
1295	GA Thomas -steel band	500.00		500.00
1296	John Wood - Punch & Judy	250.00		250.00
1297	LC Packaging - sandbags		33.60	33.60
1298	Mike Donkeys -MV Thomas	50.00		50.00
1299	SFL - crew sound equip	608.67	121.73	730.40
1300	Sing-a-long a Dave	100.00		100.00
1301	Turney Fieldforce - bulb/lamp	12.63	2.52	
1301	Turney Fieldforce - fuses/beacon	62.44	12.49	
1301	Turney Fieldforce - tyre sealant/hooks	23.26	4.65	117.99
DD	EON -elec Salisbury close	23.25	1.16	24.41
DD	EON elec - Market House	58.99	2.95	61.94
DD	Channel telecom	150.00	30.00	180.00
DD	EON - elec SMG	38.35	1.92	40.27
DD	Alphabet GB LTD Mt vehicle	339.99	68.00	407.99
DD	Alphabet GB LTD - Mt vehicle	1,019.97	203.99	1,223.96
DD	SSE - energy street lighting	1,691.93	338.38	2,030.31
DD	SSE -energy Street lighting	1,705.55	341.11	
DD	SSE -energy Street lighting	41.24	2.06	2,089.96
DD	Castle Water	4.05		4.05
DD	Castle Water	4.05		4.05

DD	Lex Autolease - Berlingo - Mt Vehicle	215.15	43.03	258.18
DD	Fulton Network Ltd - Mt vehicle	40.00		40.00
DD	BT wi-fi in Market House	51.90	10.38	62.28
DD	Frontier broadband and office phone	85.01	17.00	102.01
DD	Esso - MT fuel	54.66	10.93	65.59
DD	Esso - MT fuel	98.07	19.62	117.69
DD	Grundon Waste Management	72.88	14.58	87.46
DD	Nest - pension	53.69		53.69
	Total salaries	£ 12,175.30		12,175.30
	Total pensions	£ 1,944.61		1,944.61
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	135.40		135.40
SO	Cllr expenses	550.00		550.00
CC	Adobe Cloud software	42.14		
CC	Esso - MT fuel	19.48	3.90	
CC	Amazon - cups	10.35		
CC	Amazon - uneven path sign	10.83	2.13	
CC	Printed.com - Art in the Park	622.83	124.57	
CC	Getting Personal - no plates	19.98	3.99	
CC	BCC - parking suspension	117.00		
CC	Halfords - seat protectors	41.67	8.33	
CC	M6 toll	7.00		
CC	M6 toll	7.00		
CC	One Stop promotions -bunting	291.50	58.30	
CC	Post office - stamps	38.00		
CC	MT mobile top up	15.20		
CC	Post Office -recorded delivery	1.75		
CC	MJH Services - keys LWCIPC	11.00		
CC	BCA - bus tickets	55.00		
CC	Adlam repro -plan prints	5.14		
CC	Sevenside Safety Supplies -MT clothing	97.80	19.56	
CC	MT stationery	4.18		
CC	Survey Monkey	21.67	4.33	
CC	Printabanner Bake off	28.38	5.68	
CC	Plates for Cars	29.97		
CC	Total Credit Card			1,728.66
	TOTAL	75,972.93	10,447.37	86,420.30