

**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY 28th MARCH 2017 AT 6.30. PM
IN THE MEETING ROOM, PRINCES CENTRE, CLIFFORD ROAD,
PRINCES RISBOROUGH**

PRESENT

Chairman - Cllr I McLauchlan
Cllrs. M Walsh, A Ball and J Coombs
Clerk to the Town Council – Susanne Griffiths
In attendance Cllr A Turner

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME

The income and expenditure for March were examined by the Committee.
Cllr J Coombs proposed and Cllr A Ball seconded that the necessary cheques are signed.
All present agreed.

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations adopted March 2016, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

5. CORRESPONDENCE.

An email has been received from a resident regarding the council tax rates
The Clerk is requested to reply explaining the reason for the increase this year.

6. AGENDA ITEMS FOR NEXT MEETING

To be advised.

7. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be advised in due course.

There being no further business the meeting closed at 6.42pm.

Chairman.....

Date

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Princes Risborough Town Council payments March 2017

Payment	Payee	Net	VAT	Gross
	Total of Briants of Risborough Ltd	86.89	17.38	104.27
1183	Travel to SLCC conference	30.15		30.15
1184	Jinca Ltd - Omega it issues	40.00	8.00	48.00
1185	DCK Beavers Ltd - training	443.10	88.62	531.72
1186	Saunderton Lodge Event (Mayors Allowance)	40.08		40.08
1187	TBS Hygiene Ltd - Feb 2017	360.00	72.00	432.00
	Total HMRC	2,375.87		2,375.87
1189	Glasdon UK Ltd - Topsy litter bins x 2	306.46	61.29	367.75
1190	SLCC meeting - travel claim	24.30		24.30
1191	Groves - polystyrene eggs for Tree event	74.40	14.88	89.28
1192	M&S Refreshments for LED tender open day	31.34		
1192	Post Office - stamps	55.00		86.34
1193	M&S - refreshments (Chairmans Allowance)	64.75		64.75
1194	Claytons Fencing - replace fencing St Dunstan's Park	2,540.00	508.00	3,048.00
1195	Miles Shepherd - paper	10.50	2.10	12.60
1196	DCK Beavers Ltd - pre printed cheques	450.00	90.00	540.00
1197	SSE Contracting - LED lantern No 271 MUGA Wades Park	546.83	109.37	656.20
1198	Blanchford Building Supplies - Jubilee Clip	6.14	1.23	7.37
1200	Robertsons Signs - re fit Welcome sign	76.00	15.20	91.20
1201	K Upjohn - path SMG	769.15	153.83	922.98
1202	K Upjohn - path SMG	1,794.69	358.94	2,153.63
1203	ARD Playgrounds - qrtly risk inspection	164.80	32.96	197.76
1204	Glasdon UK Ltd - bench in memory of W Woolf	514.54	102.91	617.45
1205	Turney - groundforce mower service	1,179.66	235.92	1,415.58
1206	Pk Inprint Ltd - Crosstalk	1,683.58		1,683.58
1207	Mayors travel expenses	44.55		44.55
1208	Claytons fencing - repair resident/St Dunstan's	495.00	99.00	594.00
DD	EON - elec Market House	65.39	3.27	68.66
DD	EON - elec SMG	39.11	1.96	41.07
DD	3 Mobile - MT mobiles	35.31	7.06	42.37
DD	3 Mobile - MT mobiles	35.31	7.06	42.37
DD	BT - wi-fi in Market House	51.90	10.38	62.28
DD	Southern Electric - Street Lighting energy cost	1,629.52	320.09	1,949.61
DD	Utiltrack broadband and office phone	80.13	16.03	96.16
DD	Esso - MT fuel	312.55	62.52	375.07
DD	Grundon Waste Management	4.20	0.84	5.04
DD	Fulton Network Ltd - Mt vehicle	291.99	58.40	350.39
DD	Nest - pension	26.69		26.69
	Total salaries	9908.07		9,908.07
	Total pensions	2163.59		2,163.59
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	134.20		134.20
SO	Councillor Qrtly Expenses	533.33		533.33
CC	Thames Water Utilities Ltd - water search Wades Storage	48.27	9.65	
CC	Bax music - speakers	636.67	127.33	
CC	Dynamic chemicals -litter picker and bag	65.48	13.10	
CC	BCA - bus tickets for apprentice	55.00		
CC	Amazon - mixer amp	122.91	24.58	
CC	WH Smith - diary MT team	6.99		
CC	Go Daddy website SMG	15.98		
CC	Post Office - stamps	55.00		
CC	Amazon - speakers	124.98	25.00	
CC	Helpful Hirings Ltd -	138.00	27.60	
CC	Total Credit Card			1,496.54
	TOTAL	31,688.19	2,762.47	34,450.66