

**FINANCE**  
**PRINCES RISBOROUGH TOWN COUNCIL**  
**MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD ON**  
**TUESDAY 22<sup>nd</sup> MAY 2012 AT 7.00PM, TOWER COURT,**  
**HORNS LANE, PRINCES RISBOROUGH**

**PRESENT**

Cllr W Streule(Vice-Chairman)  
Cllrs E Clifford, W Woolf and J Coombs  
Sue Griffiths – Clerk  
In attendance: Cllr Hall and Cllr Williams

**1. APOLOGIES FOR ABSENCE**

No apologies were received.

**2. MINUTES**

The accounts from the previous month, having been previously circulated, were approved by the Meeting and signed by the Vice-Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration at this meeting. None were declared.

**4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME**

The income and expenditure for May were examined by the Committee.

Cllr Coombs proposed and Cllr Clifford seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**

Further to the Code of recommended practice for local authorities on data transparency, listed below are the items of expenditure over £500.00

Paul Williams	£1,720.00	£344.00	£2,064.00
SSE Contracting -	£688.85	£137.77	£826.62
UK Power Networks	£1,667.00	£333.40	£2,000.40
Bucks County Council	£729.00	£145.80	£874.80
SSE Contracting	£766.77	£153.35	£920.12
Manor Estates-	£1,240.26	£248.05	£1,488.31
Public Works Loan Board	£1,369.47	£-	£1,369.47
Public Works Loan Board	£9,610.08	£-	£9,610.08
E-ON monthly electricity charge	£1,835.86	£-	£1,835.86

**5. CORRESPONDENCE**

None

**6. TO APPROVE THE AUDIT RETURN AND GOVERNANCE STATEMENT.**

The Clerk presented the meeting with a letter from the Internal Auditor to confirm that the 2011/2012 internal audit has been completed and all was in order.

The Clerk presented the Annual Return of Account for the year 2011/2012 for approval by the Finance committee. The Vice-Chairman of Finance having examined the accounts found them to be in order and recommended that the Finance Committee approve the accounts and recommends that accounts for approval to the Town Council. **All present agreed.**

**7. AGENDA ITEMS FOR NEXT MEETING**

TBA

**8. NEXT MEETING**

The next meeting of the Committee will take place on Tuesday 19<sup>th</sup> June 2012 in the Meeting Room, Tower Court, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 7.20pm

Chairman.....

Date .....