

ESTIMATES

PRINCES RISBOROUGH TOWN COUNCIL MINUTES OF A FINANCE MEETING OF THE ESTIMATES COMMITTEE HELD ON THURSDAY 22nd NOVEMBER 2012 AT 7.00 PM IN THE PRINCES CENTRE, PRINCES RISBOROUGH

PRESENT

Cllr A Turner (Chairman)

Cllrs W Streule, G Hall, J Coombs and I McLauchlan

Mrs S J Griffiths (Clerk)

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs W Woolf, A Rolfe and P Williams.

ESTIMATES FOR THE FINANCIAL YEAR 2013/2014

INCOME

All present agreed to recommend to the Town Council to continue the Devolved Services with B.C.C. and to bid for the Lacey Green Parish Council maintenance contract for the next financial year at an increased cost of £2600.00

All present agreed to recommend to the Town Council to increase the level of support to the Princes Centre by administering a hall booking system for an income to the Town Council of £1500 in addition to the £5000 already agreed for the provision of the payroll and accounts service. The total income, including the income from the burial ground but excluding the precept, was estimated at £29,185.00

EXPENDITURE

Administration and Human Resources

A budget for administration of £151,328 was **agreed by all present**. This includes a recommendation to the Town Council to increase the Clerks salary to £34549 for a full time position following an independent review, an increase in the Deputy Clerks salary to £14040, a 1% cost of living rise for the Maintenance Operatives, £9340 for a third operative in the summer months and an increase in the hours for Clerical Assistants to cover all the additional work from the Princes Centre at an extra cost of £4160.

The Clerk is requested to research the costs of the mobile phones for the Maintenance Team to obtain a better deal. **SG**

Town Committee

An estimate of £151858 was **agreed by all present** for the Town Committee. This figure includes £7,200.00 for the Princes Risborough Town Council vehicle, £22058 for the loan repayments for the SMG and Wades Park, £1750 for the cost of utilities in the Parks and Garden. £9774 was agreed to cover the cost of the town planting for winter and summer, the weed and feed of Wades Park, the grass cutting of the transfer of the strip in New Road from the WDC and the cost to replace 60 shrubs. £43,376 was agreed for lighting which includes a 5% increase in the cost electricity; £18030 for the

Maintenance expenditure for the CCTV and £13550 for capital projects including the renovation of the Princes Risborough War Memorial and War Memorial outside of the library.

It was noted that the Market House/Princes Risborough War Memorial will need substantial repairs over the coming years and a sum of £5000 was agreed for immediate repairs needed during the next year with a sum of £11748 being agreed to fund loan repayments of £200,000 over 25 years for the major refurbishment.

Public Relations

An estimate of £12000 was **agreed by all present** for the newsletter, web site, a residents survey and public meetings.

Subscriptions

A figure of £1,530 was **agreed** which includes the membership fee of £1,060.00 for the Buckinghamshire Association of Local Councils.

Cllrs A Turner, W Streule and J Coombs declared an interest in the applications for grants from organisations they were trustees/directors/committee members of and did not take part in the discussions or decisions for those applications

Grants

The total budget for Grants was **agreed** at a figure of £22610. This included grants for the Princes Centre £5000, a £6,000.00 to support the Festival, £2000 for Rizfest and £1000 for the Youth Centre.

Capital Projects

Figures of £17620 and £11748 (mentioned above in the Town Committee report) were **agreed** as possible loan repayments associated with the acquisition of sports ground at £300,000 and refurbishment of the Market House £200,000. £60,000.00 has been earmarked as an amount for the amendment of the one way system. £5000.00 for the costs of an election and a further £5,000.00 was agreed for architects costs associated with the potential Civic Centre project.

Summary

The Clerk was forecasting a balance in hand of £191,136 as at 1st April 2013. With a total expenditure being reduced to £380,324 it was proposed that the Precept remain at £348,450.00 for recommendation to the Town Council for approval. **All present agreed.**

There being no further business the meeting closed at 9.25pm

Chairman..... Date

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