

FINANCE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD
ON TUESDAY 26TH SEPTEMBER 2017 AT 6.30 PM, IN THE MEETING ROOM, PRINCES
CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman - Cllr D Knights,
Cllrs, M Walsh, I Pearce, I McLauchlan and A Ball.
Clerk to the Town Council – Susanne Griffiths

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr J Coombs and A Turner who was on holiday.

2. MINUTES

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME

The income and expenditure for September were examined by the Committee.

Cllr M Walsh proposed and Cllr A Ball seconded that the accounts be recommended to the Council and the necessary cheques signed. **All present agreed.**

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations adopted March 2016, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised and / or made.

5. CORRESPONDENCE

None

6. AGENDA ITEMS FOR NEXT MEETING

To approve the Princes Risborough Old British School Fund Accounts 2016/2017

7. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be advised in due course. There being no further business the meeting closed at 6.45 pm.

Chairman.....

Date

**Princes Risborough Town Council
PAYMENTS Sep 2017**

Payment	Payee	Net	VAT	Gross
1355	Briants of Risborough Ltd - Mt Supplies	5.00	1.00	
1355	Briants of Risborough Ltd - Mt Supplies	16.35	3.27	
1355	Briants of Risborough Ltd - Mt Supplies	97.09	19.41	142.12
1356	George Browns Ltd - parts	512.66	102.54	
1356	George Browns Ltd - parts	43.54	8.71	667.45
1357	Miles Shepherd - stationery	34.39	6.88	41.27
1358	TBS Hygiene Ltd - dog waste collection August	360.00	72.00	432.00
1359	Risborough Area Partnership - town entry boards Summer Festival	153.00		153.00
1360	Studio 28 - design work for festival	125.00		125.00
1361	D2d Distribution Ltd - Crosstalk	325.00	65.00	390.00
1362	Wix.com - SMG domain	61.88	12.37	74.25
1363	Total Pyro Ltd - Fireworks deposit Xmas Festival	100.00		100.00
1364	Miles Shepherd - stationary	1.80	0.36	2.16
1365	Lockrite - repair to digilock	65.00	13.00	78.00
1366	WDC - annual play area inspection Parks	240.00	48.00	288.00
1367	WDC - CCTV Apr17-Mch18	18,500.00	3700.00	22,200.00
1368	HMRC - paye	2155.44		2,155.44
1369	The GBC Group - Garage for Wades Park	2,123.86	424.77	2,548.63
1370	John Lewis - equipment	2,719.76	543.95	3,263.71
1371	Pineapple Leisure Ltd - inflatable grotto	1,063.00	212.54	1,275.54
DD	Fulton - Toyota	1,838.67	367.74	2,206.41
DD	EON - elec Salisbury Close	19.93	1.00	20.93
DD	EON - elec Market House	38.60	1.93	40.53
DD	EON - elec SMG	39.52	1.98	41.50
DD	Alphabet GB LTD Mt vehicle	339.99	68.00	407.99
DD	SSE - energy street lighting	44.46	2.22	
DD	SSE - energy street lighting	1,853.80	370.76	2,271.24
DD	Lex Autolease - Ford transit - Mt Vehicle	334.99	67.00	401.99
DD	BT wi-fi in Market House	51.90	10.38	62.28
DD	Frontier broadband and office phone	54.25	10.85	65.10
DD	Channel Telecom -office phones	70.38	14.08	84.46
DD	Esso - MT fuel	9.71	1.94	11.65
DD	Esso - MT fuel	172.22	34.44	206.66
DD	Grundon Waste Management	72.88	14.58	87.46
DD	Nest - pension	27.00		27.00
DD	Castle Water	4.05		4.05
SO	Total salaries	11164.80		11164.80
DD	Total pensions	1,944.61		1,944.61
SO	SSE Contracting - lighting maintenance	379.84	75.97	455.81
SO	Princes Centre- refreshments	20.00		20.00
SO	Princes Centre- office rent	500.00		500.00
SO	Keith Dobson- risk assessment	135.40		135.40
SO	Cllrs Q expenses	583.33		583.33

CC	Amazon - HDMI lead	4.16	0.83	
CC	Amazon - delivery	7.99		
CC	Adobe Cloud software	42.14		
CC	Post Office - stamps	22.40		
CC	Post Office signed 1st Class	1.75		
CC	Post Office - stamps	94.00		
CC	SFD - bollards	58.00	11.60	
CC	Total of credit card			242.87
	TOTAL	48,633.54	6,289.10	54,922.64