

**PUBLIC RELATIONS
PRINCES RISBOROUGH TOWN COUNCIL
DRAFT MINUTES OF THE PUBLIC RELATIONS COMMITTEE HELD ON
WEDNESDAY 19TH OCTOBER 2016 AT 2.00PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.**

PRESENT

Cllr I McLauchlan, Cllr Coombs, Cllr Turner and Cllr Ball
Kirsty Pope (Deputy Clerk)

1. TO RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE

RESOLVED: To receive, note and accept the following apologies from Councillors for non-attendance at the meeting. Apologies were received from Cllr Walsh and Cllr Wilkins.

2. MINUTES

To receive and accept the draft Minutes:

RESOLVED: That the draft Minutes be duly received, accepted and agreed and that the minutes of the Public Relations Committee meeting on the 20th September 2016 be signed as a true record.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. CORRESPONDENCE

No correspondence

5. CLERKS REPORT

The Clerk updated the members on the actions from the previous meeting of the 20th September and confirmed that all actions have been completed.

The office were asked to make contact with the Bucks Free Press to see if they would run a story on the Market House restoration. **NM**

6. TO PREPARE THE ESTIMATES FOR THE P/R COMMITTEE 2017/2018

Resolved: Estimates for the next financial year were agreed for submission to the Finance Committee.

7. TO RECEIVE A REPORT FROM THE WEBSITE WORKING GROUP

Resolved: For the Deputy Clerk to circulate dates for the working group to meet to review the existing website and to discuss potential changes.

8. AGENDA ITEMS FOR THE NEXT MEETING

- a) Update form the website working group

9. DATE OF NEXT MEETING

The next meeting of the Committee is TBA.

There being no further business to discuss, the meeting closed at 2.40pm

Chairman Date