

**TOWN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COMMITTEE
HELD ON TUESDAY 8th MARCH 2016 AT 7.00PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.**

PRESENT

Chairman: Cllr J Coombs

Cllrs I McLauchlan, P Summerbell, K Wilkins, A Ball, A Turner D Roper, G Hall & M Walsh

Deputy Clerk to the Town Council- Kirsty Pope.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr M West, Cllr Rolfe, Cllr Churchill & Cllr Woolf.

2. MINUTES

The minutes of the previous meeting of the Town Committee on 9th February 2016, having been previously circulated, were approved by the Meeting and were signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration.

4. MATTERS ARISING FROM MINUTES OF THE PREVIOUS MEETING OF 9th FEBRUARY 2016 NOT OTHERWISE ON THE AGENDA.

Nothing raised.

5. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

Cllr Hall raised concerns about certain verges in the town that have been damaged by heavy goods vehicles. The office is requested to report the following verges to BCC; verge by 1a Fairway and 22 The Crescent. The verge on the junction of Beech Road / Ash Road should be reported to Red Kite.

The office is to chase up the repair of the damaged road sign on the corner of Duke Street and the TSB bank. **KP**

6. A REPORT FROM THE LIGHTING WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECIDE ON ANY ACTIONS.

There were no priority items in the Risk Assessment Report.

Cllr Hall advised that the street lights along Stratton Road by the Mount Car park are all out. The office is requested to notify SEC of this. In addition the light near the British School is not working (telegraph pole). **JM**

7. A REPORT FROM THE STRATTON MEMORIAL GARDEN WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECIDE ON ANY ACTIONS.

There were no priority items in the Risk assessment Report. Cllr McLauchlan advised that the SMG gate timer is slightly out. The office is requested to ask the maintenance team to look at this. **KP**

8. A REPORT FROM THE PARKS WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECIDE ON ANY ACTIONS.

There were no priority items in the Risk assessment Report.

Wades Park

There were no priority items in the Risk assessment Report.

Cllr Hall expressed his concern with the lighting along the access road, following the installation of the fencing. Cllr Coombs agreed to investigate potential options. The office is requested to investigate if lighting is permitted as per the current planning application. **SG/KP**

St Dunstan's Park

There were no priority items in the Risk assessment Report.

The Crescent Park

There were no priority items in the Risk assessment Report. One of the new tree has been pushed over.

Earle Mitchell Park

There were no priority items in the Risk assessment Report.

King George V Park

There were no priority items in the Risk assessment Report.

Page 44/15

9. INVOICES FOR CONFIRMATION

Payment was agreed for the following invoices:

Supplier	Nett	VAT	Total
Town Fenland Leisure Products – cradle swing seat	132.25	26.45	158.70
Town R T Machinery Ltd –Led Beacon Mower	33.25	6.65	39.90
Town Blanchford Building Supplies – sand & cement re bench	66.45	13.29	79.74
Town Briants of Risborough Ltd – hooks/belts	7.88	1.58	9.46
Town Briants of Risborough Ltd – gloves/postcrete	22.33	4.47	26.80
Town SSE Contracting Ltd – new led lantern col 291 Stratton Road	556.31	111.26	667.57
Town Thames & Chiltern in Bloom 2016 – entry fee	125.00		125.00
Town TBS Hygiene –dog waste collection Dec 2015	316.80	63.36	380.16
Town TBS Hygiene – dog waste collection Jan 2016	396.00	79.20	475.20
Town Rigby Taylor –wild flower seeds	189.48	37.90	227.38
Town Briants of Risborough Ltd –brushcutter	532.50	106.50	639.00
Town Briants of Risborough Ltd – service and parts Hayter mower	125.25	25.05	150.30
Town Briants of Risborough Ltd- service and parts Toro Turf Master	126.42	25.28	151.70
Town Briants of Risborough Ltd –service and parts strimmer	92.00	18.38	110.38
Town Briants of Risborough Ltd- service and parts strimmer	205.31	41.05	246.36
Town EON- elec at SMG	47.05	2.35	49.40
Town 3 Mobile- Mt mobiles	25.31	5.06	30.36
Town DS 3 Mobile – Mt mobiles	10.00	2.00	12.00
Town DS Esso – MT fuel	58.88	11.77	70.65
Town Fulton Network Ltd –Mt vehicle	291.99	58.40	350.39
Town Southern Electric – Street Lighting energy cost	1607.00	315.73	1922.73
Town DS Lex Autolease – Berlingo – Mt vehicle	198.60	39.72	238.32

10. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COUNCIL

Letter from Lightfoots Solicitors dated 1st February 2016 (received 26 Feb) regarding ownership of a flowerbed outside The Old White Lion, Bell Street.

The office is requested to write to Lightfoots Solicitors to confirm that this area of land is under the ownership of their client and the Town Council were purely maintaining the area for cosmetic reasons. **All present agreed. KP**

Email from Circus Ginnett dated 19th February 2016 requesting visit to KGV from 29th April to 2nd May 2016.

All present agreed to the request. The office is requested to send the relevant forms and fee information. **CP**

Email from resident dated 23rd February 2016 requesting permission to carry out metal detecting in the parks and any other possible areas.

All present agreed that this no metal detecting is allowed on any Town Council owned land or areas of land under the control of the Town Council. The office is requested to write to the resident to confirm. **KP**

Email received 24th February 2016 from Risborough Good Neighbours inviting members to their AGM on Tuesday 22nd March 2016 at 7.30pm

Due to a conflicting meeting, the members will be unable to attend. The office is requested to thank the RGN for their invite and congratulate them on celebrating 30 years of operation. **CP**

Letter from the Tower Mint giving details of HM Queen Elizabeth II 90th Birthday commemorative medal for Schools and Councils.

Comments noted

Email from Elim Church asking if the Town Council wishes to be involved in their Good Friday Walk of Witness at 11am.

The members agreed that they would try to allocate a member to attend this event. The office is requested to write to the Elim Church to advise. **CP**

Details of 2016 Best Kept Village Competition.

All present agreed not to enter this year and to focus on Britain in Bloom.

11. A REPORT FROM THE FOLLOWING WORKING GROUPS:

- a) MARKET HOUSE – Cllr Walsh confirmed that £30,000 CIL money has been approved at WDC cabinet.
- b) DEVOLVED SERVICES – Cllr Walsh confirmed that the first grass cut in the Town has commenced.

12. ON APPROVING A PUBLIC WORKS LOAN BOARD APPLICATION FOR A LOAN FOR THE MARKET HOUSE REFURBISHMENT.

Cllr Walsh proposed that a recommendation is made from the Town Committee to the Town Council that a public works loan application is made for £100,000. Seconded by Cllr Iain McLauchlan, all present agreed.

14. AGENDA ITEMS FOR NEXT MEETING.

To be confirmed.

15. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be on 12th April 2016 at 7.00 pm and will be held at the Princes Centre, Clifford Road, Princes Risborough.

16. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 to discuss quotes for summer hanging baskets.

All present agreed.

There being no further business the meeting closed at 7.35pm

Chairman..... Date