

**TOWN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COMMITTEE
HELD ON TUESDAY 12TH JUNE 2012 AT 7.00PM
IN TOWER COURT, HORNS LANE, PRINCES RISBOROUGH**

PRESENT

Chairman J Coombs
Cllrs R Orsler, P Williams, G Hall, W Streule and A Rolfe
Clerk to the Town Council – Sue Griffiths

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted by Cllr Woolf, Cllr Turner, Cllr Clifford, Cllr Bendyshe-Brown and Cllr Summerbell

1A. ELECTION OF CHAIRMAN

Cllr J Coombs was proposed by Cllr G Hall
Seconded by Cllr P Williams
All present agreed

1B. ELECTION OF VICE-CHAIRMAN

Cllr W Streule was proposed by Cllr P Williams
Seconded by Cllr J Coombs
All present agreed

2. MINUTES

The minutes of the previous meetings of the Parks Committee and Maintenance Committee, having been previously circulated, were amended and approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration. None were declared.

4 .TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

The Councillors identified areas that require action around the Parish.
Overgrown vegetation around the Black Prince, Wycombe Road
Overgrown vegetation around the Old British School, Station Road
Advise Manor Estates to take care around the saplings in Wades Park when mowing.
Write to B.C.C. requesting a mowing schedule for Princes Risborough and the surrounding area and complaining about the standard of mowing so far.
Strim underneath the elders in Station Road
Tidy the shrubs opposite 37 and 39 Station Road
Strim around the flower box entry signs
Clear the alleyway leading from the A4010 Bell Street to Ash Road
Tidy the shrubs around the Community Centre
Lights to be numbered in St. Dunstan's Close
Report the overgrown footpath from Mount Way to the Railway Line to the Rights of Way department.

The Clerk is requested to contact the relevant authority and issue work orders where the work can be done in house. **SG**

5. STRATTON MEMORIAL GARDEN MATTERS

Request for a side gate to allow pedestrian access to the Stratton Memorial Garden when the gates are closed

All present agreed that a consultation with the neighbouring residents and members of the public would be advisable to ascertain if a gate is required and that access to the Gardens at any time does not present a problem to the neighbouring residents. Cllr J Coombs requested that the consultation is included in the next Crosstalk and on the website. **SG**

Policy to allow dogs in the Memorial Garden

The Clerk confirmed that she had only received one complaint in the office concerning the banning of dogs from the Stratton Memorial Garden from a neighbouring resident and none from relatives of the deceased. After a long discussion, it was **agreed** by a majority of 4 votes for and 2 abstentions that the proposal to keep the ban of dogs other than blind or hearing dogs, was to stay in place. **SG**

The future of the Wildflower Garden

All present agreed to place an agenda item on the Town Council agenda for the next meeting to discuss and decide on whether to retain the Wildflower Garden element in the Stratton Memorial Garden. **SG**

The Clerk informed the members that there had been a generous donation of Diamond Jubilee rose bushes to commemorate the Queen's Diamond Jubilee. The donor wishes to remain anonymous. The Clerk further informed the members that the replacement box hedge shrubs for the squares had been ordered as requested.

6. PARK MATTERS INCLUDING RISK ASSESSMENT REPORT

Wades Park

All present agreed that the Maintenance Team should spend some time on a regular basis at the Community Centre. Cllr W Streule **agreed** to liaise with the MT to prioritise the work needed to be done. **WS/SG**

All present agreed to purchase and install bollards around the area outside the Wades Garage. **SG**

St Dunstan's Park

All present agreed that urgent action is required to protect the public from any falling tiles as per the Risk Inspection report. The Dovecot Costing Report has a subsection on Tile Guards. The Clerk is requested to contact the Conservation Area team at WDC to ascertain what tile guards are allowed on a listed building and obtain the relevant quotations. **SG**

King George V Park

All present agreed to order a new vandal resistant bins is to be ordered for the Wellington Avenue side of the park near the Churchill Homes end by the benches. Cllr J Coombs agreed to mark the spot for the MT. **SG/JC**

The Crescent Park

Nothing to Report.

Earle Mitchell Park

Nothing to Report

7. INVOICES FOR CONFIRMATION

PAYMENT WAS AGREED FOR THE FOLLOWING INVOICES:

	Nett:	VAT	Total
Network Leasing - vehicle monthly leasing	£337.32	£67.47	£404.79
TBS Hygiene Ltd - collection of dog waste	£252.00	£50.40	£302.40
MT Loos - hire of WC facilities, SMG	£84.00	£16.80	£100.80
SSE Contracting - street lighting	£766.77	£153.35	£920.12
Manor Estates-grass cutting	£1,240.26	£248.05	£1,488.31
Network Leasing - vehicle monthly	£337.32	£67.47	£404.79
3 Business Services - mobile phone contract	£45.32	£9.06	£54.38
E-ON monthly electricity charge, street lighting	£1,835.86		£1,835.86

8. TENDERS FOR CONSIDERATION

Street Lighting Maintenance

Three tenders have been received for the Street Lighting Maintenance. **All present agreed** to accept the tender from SSE Contracting Ltd. **SG**

Sign to replace existing Black Prince history board

All present agreed to accept the quotation from Metrosigns 2000 for the new cabinet to house the information on the Black Prince. The draft text has been received from the Historical Society and will be circulated to the members for approval. **SG**

Pruning of Cherry Trees in Station Road.

The Clerk informed the members that one quotation had been received and a further two requested. **All present agreed** that when the remaining quotations have been received, a recommendation is made to the Town Council to vire the amount from Reserves budget as there is a Health and Safety issue in delaying the work. **SG**

9. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COUNCIL.

Letter from resident concerning the siting of a Memorial Bench in SMG

All present agreed that the requested positions for a Memorial Bench were unsuitable. An alternative position facing the Whiteleaf Cross was suggested and the Clerk is to contact the resident to advise him of this position. Failing this it was suggested that perhaps the resident might like to consider a position for a bench in the town. **SG**

Email from British Dalmatian Welfare requesting the use of Wades Park for a Funday

All present agreed to give permission for the use of Wades Park on a Sunday in June 2013 for a charity fun day. **SG**

10. TO RECEIVE AN UPDATE ON THE TOWN SIGNAGE REVIEW

Cllr G Hall informed the members of the dialogue entered into with Buckinghamshire County Council and the progress of the project so far.

11. REPLACING THE DAMAGED SEAT PLACED IN MEMORY OF MR SHAH OUTSIDE MCCOLLS.

The Clerk is requested to order a replacement bench in the same style in memory of Mr Shah to replace the broken bench removed in Horns Lane. **SG**

12. ON THE WORK TO BE UNDERTAKEN TO MAINTAIN THE HEDGE IN THE KING GEORGE V PARK.

Cllr G Hall proposed that a contractor is employed to flail the top and sides of the hedges surrounding the KGV to a height of 4ft. A vote was taken and the motion passed with a majority of 5 for and 1 member abstaining. The Clerk is requested to obtain quotations and arrange for the work to be done **SG**

13. LIGHTING PRESENTATION FROM LEDI SOLUTIONS FROM THE PREVIOUS MEETING OF THE MAINTENANCE COMMITTEE.

The Clerk is requested to investigate why Buckinghamshire County Council has chosen to install white lights and the benefits thereof. **All present agreed** that a cost benefit analysis will need to be carried out before any decision is made. All councillors were encouraged to view the white lights that the B.C.C. had installed in Princes Risborough. **ALL**

14. AGENDA ITEMS FOR NEXT MEETING

- To receive an update on the Town Signage Review
- To receive an update on the Market House
- To discuss and decide on the action to be taken concerning the tile guards on the Dovecote.

15. NEXT MEETING

The date of the next meeting of the Committee is to be held on 10th July 2012 and will be held in Tower Court, Horns Lane, Princes Risborough.

There being no further business the meeting closed at 8.50pm

Chairman.....

Date