

**TOWN COMMITTEE
PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF A MEETING OF THE TOWN COMMITTEE
HELD ON TUESDAY 9th OCTOBER 2012 AT 7.00PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.**

PRESENT

Chairman J Coombs
Cllrs A Turner, B Bendyshe-Brown, G Hall and D Green.
Deputy Clerk – Kirsty Pope

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted by Cllrs P Williams, R Orsler, W Woolf, P Summerbell
A Rolfe and W Streule

2. MINUTES

The minutes of the previous meeting of the Town Committee, having been previously circulated, and approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest in which they may have in any of the items under consideration. None were declared.

4. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

Cllr Turner confirmed that he has checked the wooden play equipment at the top end at St Dunstan's and all appears to be in order. The goalposts have also been secured.

5 .TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

All appears to be in order with regards to the latest risk assessment report. Discussion held with regards to the summer planting for 2013. The Clerk is requested to speak to Windowflowers regarding potential planting ideas for summer including some trailing plants for the saddlebags. **KP**

Ash Road – road surface in poor repair as well as other roads in this area. To be reported to TfB **KP**

Footpaths – Mount Way PRR/2/2 needs maintaining. Crossfield/Woodfield potholes need reporting.

Note of thanks to BCC re: road surfacing improvements along Stratton Road, Church Street and Duke Street to Martin Tett/Peter Hardy/Carl Etholen **KP**

6. LIGHTING MATTERS INCLUDING RISK ASSESSMENT REPORT

Meeting to be agreed with BCC re: lighting including the lighting along the High Street lighting.

The Deputy Clerk is requested to obtain a price from SEC for 70watt white light v 70watt son.

The Deputy Clerk confirmed that an order has been placed to replace the damaged light along Northmill that was hit by a vehicle. The office is progressing an insurance claim in this regard. **CP**

7. STRATTON MEMORIAL GARDEN MATTERS

The Deputy Clerk confirmed that the new noticeboard will be installed within the next working week.

8. PARK MATTERS INCLUDING RISK ASSESSMENT REPORT

Wades Park

Cllr Turner asked for the office to obtain confirmation with regards to the drainage on the field.

Cllr Coombs agreed to contact Surmans about the possibility that they have a device that locates objects below ground.

St Dunstan's Park

The office to check why the tile catcher is fitted two rows up, hence not being able to catch the bottom rows should they fall. **CP**

King George V Park

All in order.

The Crescent Park

All in order.

Earle Mitchell Park

Complaint received about the access gate into the park from the street (footpath into the ground from the end of Salisbury Close). Cllr Bendyshe-Brown agreed to email the office details of a WDC officer to assist with this. The office is requested to follow up with BCC regarding the delivery of the scalping's to fill the holes along the Icknield Way.

KP

(Cllr Bendyshe Brown left the meeting at 19.30)

9. INVOICES FOR CONFIRMATION

Payment was agreed for the following regular invoices:

	Nett:	VAT	Total
Network Leasing - vehicle monthly leasing	£337.32	£67.47	£404.79
TBS Hygiene Ltd - collection of dog waste	£252.00	£50.40	£302.40
SSE Contracting - street lighting	£766.77	£153.35	£920.12
Manor Estates-grass cutting	£1,240.26	£248.05	£1,488.31
Network Leasing - vehicle monthly	£337.32	£67.47	£404.79
3 Business Services - mobile phone contract	£45.32	£9.06	£54.38
E-ON monthly electricity charge, street lighting	£1529.88	£305.98	£1835.86

10. TENDERS FOR CONSIDERATION

No tenders had been received.

11. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COUNCIL.

Email from Parkwood/Springs Fitness re: noticeboard proposal

Following a brief discussion it was concluded to accept this proposal of a new noticeboard, at no cost to the Town Council, but the suggested design needs a few revisions. The Town Council would also need confirmation from Parkwood Community Leisure that the Town Council has ownership of this board .

KP

Britain in Bloom seminar

Comments noted.

Letter from Saunderton resident re: High Street

Comments noted. The Clerk is requested to send a standard acknowledgment letter.

KP

12. TO PREPARE THE ESTIMATED BUDGET FOR THE TOWN COMMITTEE FOR 2013/2014.

The committee was able to complete as much as possible but agreed to meet again in November, prior to the estimates meeting, to confirm costs involved with some of the capital projects.

13. TO DISCUSS AND DECIDE ON THE DEVELOPMENT PLANS FOR THE JUBILEE TREES AND STREAM AT THE CORNER OF WADES PARK

All present agreed to carry forward to the November meeting.

14. PLANS FOR THE FRONTAGE OF THE KGV PARK ALONG THE AYLESBURY ROAD

All present agreed to carry forward to the November meeting.

15. TO RECEIVE AN UPDATE ON MARKET HOUSE.

All present agreed to carry forward to the November meeting.

16. ON CREATING A MEMORIAL ON KOP HILL.

All present agreed to carry forward to the November meeting.

17. TO RECEIVE AN UPDATE ON THE TOWN SIGNAGE.

The Clerk is requested to invite BCC to the next meeting.

KP

18. AGENDA ITEMS FOR NEXT MEETING

- a. To discuss and decide on the development plans for the jubilee trees and stream at the corner of Wades Park
- b. Plans for the frontage of the KGV Park along the Aylesbury Road
- c. To receive an update on Market House.
- d. On creating a memorial on Kop Hill.
- e. To improve the memorial outside the library.

19. NEXT MEETING

The date of the next meeting of the Committee is to be held on 13th November and will be held in The Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 9.00pm

Chairman..... Date