



Town Committee

The Town Council discharges its function in relation to the following matters to this Committee, it is not necessary for the Town Council to ratify Committee decisions as long as resolutions are made under these terms of reference under section 101 of the Local Government Act 1972

The terms of reference for the Town Committee in relation to Town Council-operated facilities in the Town, Parks, Thursday Market and Stratton Memorial Garden are:

- To establish Working Groups to progress/deliver specific projects.
- To monitor the finances of the Committee against the budgets.
- To prepare a budget proposal for revenue and capital expenditure in the following financial year and submit to the Finance Estimates Committee

Town

- To maintain Town Council owned street lighting
- To consider the installation of new street lighting
- To maintain public open spaces including grass cutting, trees and flower beds, war memorials, the Market House and CCTV maintenance
- To maintain the good environmental condition of the town and to work with Buckinghamshire Council and other agencies on these matters.
- Make recommendations on the acquisition and renewal of vehicles, equipment and the discharge of all statutory duties relating to their maintenance and condition.

Parks

- To consider any matters concerning the Parks which may from time to time be referred from the full Council.
- To maintain all Town Council owned Recreation Grounds, Parks, Play equipment including litter and glass clearance, dog waste collections, grass cutting, hedges and trees and any other buildings within the parks
- To deal with the development and investment in the Council owned play areas, ensuring they remain safe;

PRINCES RISBOROUGH TOWN COUNCIL



- To oversee the management of all Town Council owned trees including the provision and safety tree inspection.
- To ensure that The Council complies with the requirement of covenants etc. on each area.
- To develop plans for the future needs and costs of maintenance of each area.
- To produce and maintain Terms and Conditions for the use of each area.

Thursday Market

- Assist with the creation and ongoing development of the Market
- To allow for different/wider membership and attendance
- Monitor overall performance of the market

Stratton Memorial Garden

- To ensure smooth running of this Council asset and maintain it to a high standard for the benefit of the public within budgetary constraints. This includes grass cutting, flowerbeds/shrubs,
- To ensure all memorials are within Town Council specification.

These functions and terms are to be read in conjunction with the Standing Orders and Financial Regulations of the Council.